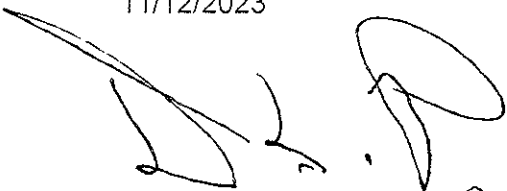


OTISCO TOWNSHIP BOARD REGULAR MEETING
Otisco Township Hall, 9663 W. Button Road, Belding, MI 48809
November 14, 2023 @ 7:00PM
AGENDA

- I. Call to Order. Roll Call. Opening prayer.
- II. Pledge of Allegiance to the Flag
- III. Approval of Agenda
- IV. Brief Public Comment (agenda topics only - 3-minute time limit)
- V. Approval of Minutes –
 - a. October 10, 2023 Board Meeting
- VI. Approval of Payables & Payroll (if applicable)
- VII. Treasurers Report
- VIII. Communications
 - a. Halloween Hot Dog Party
- IX. Reports
 - a. Township Deputy
 - b. Assessor
 - c. Cemetery Committee
 - d. County Commissioner
 - e. Planning Commission
 - f. ZBA
 - g. Zoning Administrator
 - h. Hall Expansion Committee
- X. Unfinished Business
 - a.
- XI. New Business:
 - a. Old Drop Box Disposal
 - b. Public Gathering Ordinance Public Hearing
 - c. Public Gathering Ordinance Discussion and Possible Action
 - d. Goals for 2024
 - e.
 - f.
 - g.
- XII. Extended Public Comment (any topic - 5-minute time limit)
- XIII. Final Board Comments
- XIV. Adjournment

Posting Date:
11/12/2023

A handwritten signature in black ink, appearing to be a stylized name, possibly "D. P.", written over the date information.

User: DESMOND

DB: Otisco

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET
Fund: 101 GENERAL FUND			
Dept 000 - ACCRUED PAYROLL			
101-000-402.000	TAX LEVY	4,609	87,000
101-000-410.000	PERSONAL PROPERTY TAX	7,446	
101-000-411.000	DELQ. REAL TAX		
101-000-412.000	DELQ. PERSONAL TAX		
101-000-425.000	425 AGREEMENT REVENUE	12,545	11,157
101-000-432.000	STATE OWNED LAND TAX		200
101-000-434.000	TRAILER PARK FEE	480	720
101-000-445.000	PENALITIES AND INTEREST ON TAXES		
101-000-445.002	PENALTY & INTERES PERSONAL PROPER		
101-000-447.000	ADMINISTR. FEE- TAXLEVY	10,166	20,000
101-000-447.001	ADMINISTR. FEE ON DELQ.		
101-000-447.002	PENALTY & INTEREST PERSONAL PROPE		
101-000-448.000	SUMMER TAX STATE REIM		
101-000-477.000	CABLE FRANCHISE	2,778	6,000
101-000-479.000	JUNKYARD FEE		50
101-000-490.000	ZONING PERMIT	1,150	3,000
101-000-567.000	CONSUMERS IND. SERVICES		
101-000-571.000	STCOMBINED STATUTORYTX		
101-000-573.000	PERSONAL PROPERTY TAX REIMBURSEME		7,737
101-000-574.000	STATE REVENUE SHARING	160,017	243,485
101-000-575.000	STATE METRO ANNUAL MAINTANCE		
101-000-628.000	GRAVEOPEN/CLOSE FEE	2,625	2,000
101-000-629.000	LAND DIV. APPLICATION FEE	390	910
101-000-642.000	CEMETERY LOT SALES	1,650	1,500
101-000-647.000	SALE ZBOOK & COPIES		
101-000-647.001	NFC		
101-000-655.000	FINES AND FORFEITURES		
101-000-656.000	DEMOLISH OF BUILDING	5,180	250
101-000-665.000	INTEREST - CHECKING	1,118	150
101-000-665.001	INTEREST - SAVING	2,956	300
101-000-665.005	INTEREST - MERCANTILE CD		5,500
101-000-665.009	BUILDING INTEREST	193	150
101-000-665.013	CD.MERCANTILE-ROADS		2,500
101-000-665.014	CD FROM SAV. ACCT.		
101-000-665.015	INTEREST ON CD CEM	16	
101-000-665.017	NEW ACCT. FROM GEN CKING INTERSST	176	
101-000-665.018	BIKE RACE 2022 INT. (ESCROW)		
101-000-669.703	TRANSFER FROM TAX		
101-000-672.000	MISC. REVENUE	221	50
101-000-676.000	REIMBURSE EMSERVICE		
101-000-677.000	REIMBURSE SCHOOL ELEC	1,200	
101-000-678.005	BUILDING ACCT INDEP.BANK		
101-000-687.000	REIMBURSE & REFUNDS	2,281	
101-000-689.000	CASH OVER & SHORT		
101-000-699.001	TRANSFER FROM TAX COL INT		
101-000-699.002	PENSION TRANSFER		
101-000-699.003	TRANSFER FROM ESCROW FD		
101-000-699.101	TRANSFER FROM GENERAL FUND		
101-000-699.209	TRANSFER FROM CEM FUND		
101-000-699.230	TRANSFER FROM ROAD FUND		
101-000-699.500	TRANSFER FROM FIRE FUND		
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		217,197	392,659
Dept 101 - TOWNSHIP BOARD			
101-101-702.000	SALARY & WAGES	4,900	8,600
101-101-707.000	SCHOOL		400
101-101-710.000	CONVENTION		3,000
101-101-712.000	MEALS		300
101-101-716.000	PENSION	4,430	650
101-101-716.002	PENSION PARTICIPATIONFEE	133	200
101-101-802.000	SNOW REMOVAL		
101-101-860.000	MILEAGE	116	500
101-101-950.000	IONIA CO. ASS'N DUES		
101-101-958.000	MI TWP ASS'N DUES		
101-101-959.000	SHERIFF SUPPORT		
101-101-967.000	GRANT PROJECT		
NET OF REVENUES/APPROPRIATIONS - 101 - TOWNSHIP BO		(9,579)	(13,650)
Dept 171 - SUPERVISOR			
101-171-702.000	SALARY & WAGES	10,833	19,000
101-171-703.000	DEPUTY SALARY & WAGES		12,000
101-171-707.000	SCHOOL		1,000
101-171-710.000	CONVENTION		3,000
101-171-712.000	MEALS		300
101-171-740.000	EQUIPMENT & SUPPLIES		1,000

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET
Fund: 101 GENERAL FUND			
Dept 171 - SUPERVISOR			
101-171-750.000	SOFTWARE		400
101-171-860.000	MILEAGE		450
NET OF REVENUES/APPROPRIATIONS - 171 - SUPERVISOR		(10,833)	(37,150)
Dept 215 - CLERK			
101-215-702.000	SALARY & WAGES	11,458	20,100
101-215-703.000	SALARY & WAGES - DEPUTY	4,062	12,000
101-215-707.000	SCHOOL		800
101-215-710.000	CONVENTION		3,000
101-215-712.000	MEALS		300
101-215-740.000	EQUIPMENT & SUPPLIES		1,000
101-215-750.000	SOFTWARE		500
101-215-860.000	MILEAGE	97	500
NET OF REVENUES/APPROPRIATIONS - 215 - CLERK		(15,617)	(38,200)
Dept 223 - PROFESSIONAL SERVICES			
101-223-801.000	AUDIT	2,963	25,000
101-223-802.000	CPA MANER COSTSERISAN	1,713	
101-223-803.000	LEGAL COUNSEL	15,224	25,000
101-223-805.000	LEGAL PROJECTS		200
101-223-810.000	CONSULTING ENGINEER		10,000
101-223-812.000	CONSULTING PLANNER	2,172	5,000
NET OF REVENUES/APPROPRIATIONS - 223 - PROFESSIONA		(22,072)	(65,200)
Dept 233 - GENERAL SERVICE ADMIN			
101-233-730.000	OFFICE POSTAGE	1,062	3,000
101-233-731.000	TAX RELATED POSTAGE	1,678	2,600
101-233-732.000	NEWSLETTER POSTAGE	310	750
101-233-733.000	VOTER POSTAGE		
101-233-740.000	EQUIPMENT & SUPPLIES	2,210	10,000
101-233-880.000	COMMUNITY CLEAN UP	3,775	6,000
101-233-880.002	RECYCLING	1,100	7,000
101-233-881.000	WEB SITE	5,059	10,000
101-233-900.000	PRINTING		1,000
101-233-901.000	PUBLISHING	1,235	4,000
101-233-910.000	INSURANCE	453	12,000
101-233-921.000	INTERNET & PHONE	1,163	3,500
101-233-933.000	SOFTWARE-COMPUTER REPAIR	5,191	6,000
101-233-958.000	DUES & SUBSCRIPTIONS	2,136	2,500
101-233-967.000	COPY MACHINE & PAPER	(82)	1,000
NET OF REVENUES/APPROPRIATIONS - 233 - GENERAL SER		(25,290)	(69,350)
Dept 247 - BOARD OF REVIEW			
101-247-702.000	SALARY & WAGES	1,930	3,800
101-247-707.000	SCHOOL		750
101-247-712.000	MEALS		500
101-247-860.000	MILEAGE		400
NET OF REVENUES/APPROPRIATIONS - 247 - BOARD OF RE		(1,930)	(5,450)
Dept 253 - TREASURER			
101-253-702.000	SALARY & WAGES	11,458	20,100
101-253-703.000	SALARY & WAGES -DEPUTY	4,986	12,000
101-253-707.000	SCHOOL		2,500
101-253-710.000	CONVENTION		3,000
101-253-712.000	MEALS		300
101-253-740.000	EQUIPMENT & SUPPLIES		1,000
101-253-750.000	SOFTWARE	237	5,000
101-253-860.000	MILEAGE	41	800
NET OF REVENUES/APPROPRIATIONS - 253 - TREASURER		(16,722)	(44,700)
Dept 257 - ASSESSOR			
101-257-702.000	SALARY & WAGES	16,362	23,400
101-257-703.000	DEPUTY SALARY & WAGES		
101-257-740.000	EQUIPMENT & SUPPLIES		1,000
101-257-750.000	SOFTWARE	500	1,000
101-257-860.000	MILEAGE	304	500
101-257-958.000	DUES & SUBSCRIPTIONS		150
NET OF REVENUES/APPROPRIATIONS - 257 - ASSESSOR		(17,166)	(26,050)
Dept 262 - ELECTIONS - GOVERNMENTAL			
101-262-702.000	SALARY & WAGES	2,447	20,000
101-262-712.000	MEALS		500
101-262-740.000	EQUIPMENT & SUPPLIES	854	3,000
101-262-860.000	MILEAGE		200

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET
Fund: 101 GENERAL FUND			
Dept 262 - ELECTIONS - GOVERNMENTAL			
	NET OF REVENUES/APPROPRIATIONS - 262 - ELECTIONS -	(3,301)	(23,700)
Dept 263 - ELECTIONS - SCHOOLS			
101-263-702.000	SALARY & WAGES		1,000
101-263-712.000	MEALS		200
101-263-740.000	EQUIPMENT & SUPPLIES	175	1,000
101-263-860.000	MILEAGE		100
	NET OF REVENUES/APPROPRIATIONS - 263 - ELECTIONS -	(175)	(2,300)
Dept 265 - BUILDING AND GROUNDS			
101-265-702.000	SALARY & WAGES HANDYMAN	981	
101-265-740.000	EQUIPMENT & SUPPLIES	2,037	10,000
101-265-810.000	MAINTENANCE	1,719	25,000
101-265-920.000	UTILITIES	2,140	5,200
101-265-921.000	MINUTE WRITER	160	
101-265-922.000	LAWN CARE	13,230	14,000
101-265-923.000	SNOW REMOVAL	280	2,000
101-265-924.000	HALL CLEANING	620	2,000
	NET OF REVENUES/APPROPRIATIONS - 265 - BUILDING AN	(21,167)	(58,200)
Dept 272 - ACCRUED PAYROLL			
101-272-955.000	MISCELLANEOUS EXPENDITURE	3,297	23,000
	NET OF REVENUES/APPROPRIATIONS - 272 - ACCRUED PAY	(3,297)	(23,000)
Dept 336 - FIRE PROTECTION			
101-336-766.000	BELDING FIRE DEPT. UTV		
101-336-970.000	FIRE CAPITAL OUTLAY		
101-336-995.206	TRANSFER TO FIRE FUND		50,000
	NET OF REVENUES/APPROPRIATIONS - 336 - FIRE PROTEC		(50,000)
Dept 445 - DRAINS			
101-445-930.000	DRAINS		2,500
	NET OF REVENUES/APPROPRIATIONS - 445 - DRAINS		(2,500)
Dept 448 - STREET LIGHTING			
101-448-920.000	STREET LIGHTS	408	2,800
	NET OF REVENUES/APPROPRIATIONS - 448 - STREET LIGH	(408)	(2,800)
Dept 450 - ROADS			
101-450-802.000	ROADS OTHER MOWING SIDE OF ROADS	3,161	5,000
101-450-995.204	TRANSFER TO ROAD FUND		
	NET OF REVENUES/APPROPRIATIONS - 450 - ROADS	(3,161)	(5,000)
Dept 567 - CEMETERY			
101-567-678.005	BUILDING INDEP.BANK		
101-567-702.000	SALARY & WAGES CEMETERY	2,483	5,000
101-567-702.002	CEMETERY COMM.IMPROVEMENTS	150	5,000
101-567-702.003	MAINTANACE CEMETERY	29,549	50,000
	NET OF REVENUES/APPROPRIATIONS - 567 - CEMETERY	(32,182)	(60,000)
Dept 651 - AMBULANCE			
101-651-836.000	LIFE EMS	10,726	16,000
	NET OF REVENUES/APPROPRIATIONS - 651 - AMBULANCE	(10,726)	(16,000)
Dept 701 - PLANNING COMMISSION			
101-701-702.000	SALARY & WAGES	2,790	8,000
101-701-707.000	SCHOOL		1,000
101-701-712.000	MEALS		500
101-701-740.000	EQUIPMENT & SUPPLIES		150
101-701-860.000	MILEAGE		500
	NET OF REVENUES/APPROPRIATIONS - 701 - PLANNING CO	(2,790)	(10,150)
Dept 702 - ZONING			
101-702-702.000	SALARY & WAGES	10,013	17,360
101-702-707.000	SCHOOL	150	500
101-702-710.000	CONVENTION		500
101-702-712.000	MEALS		150
101-702-740.000	EQUIPMENT & SUPPLIES	38	2,000
101-702-860.000	MILEAGE	830	1,250
	NET OF REVENUES/APPROPRIATIONS - 702 - ZONING	(11,031)	(21,760)
Dept 703 - ZONING BOARD OF APPEALS			
101-703-702.000	SALARY & WAGES	485	3,000
101-703-707.000	SCHOOL	300	750
101-703-712.000	MEALS		500

User: DESMOND

DB: Otisco

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET
Fund: 101 GENERAL FUND			
Dept 703 - ZONING BOARD OF APPEALS			
101-703-740.000	EQUIPMENT & SUPPLIES		100
101-703-860.000	MILEAGE		400
NET OF REVENUES/APPROPRIATIONS - 703 - ZONING BOAR		(785)	(4,750)
Dept 858 - PAYROLL EXPENSE			
101-858-720.000	SOCIAL SEC & MEDICARE	6,390	15,000
NET OF REVENUES/APPROPRIATIONS - 858 - PAYROLL EXP		(6,390)	(15,000)
Dept 872 - MISCELLANEOUS			
101-872-699.002	PENSION TRANSFER		
101-872-964.000	REFUNDS		200
101-872-995.001	TRANSFER TO ESCROW FD		
101-872-995.002	TRAILERPARKFEE TO COUNTY	600	700
NET OF REVENUES/APPROPRIATIONS - 872 - MISCELLANEO		(600)	(900)
Dept 890 - CONTINGENCY			
101-890-806.000	EMERGENCIES		26,490
NET OF REVENUES/APPROPRIATIONS - 890 - CONTINGENCY			(26,490)
ESTIMATED REVENUES - FUND 101		217,197	392,659
APPROPRIATIONS - FUND 101		215,222	622,300
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,975	(229,641)
BEGINNING FUND BALANCE		1,431,234	1,431,234
ENDING FUND BALANCE		1,433,209	1,201,593
Fund: 204 MUNICIPAL ROAD FUND			
Dept 000 - ACCRUED PAYROLL			
204-000-400.000	STATE ROAD RIGHT AWAYS	7,229	
204-000-402.000	TAX LEVY	10,685	181,504
204-000-409.000	SPECIAL DELQ.		
204-000-546.000	TELECOM REVENUE SHARE		
204-000-573.000	LOCAL COMMUNITY STABILIZATION	17,261	
204-000-665.000	INTEREST - CHECKING	515	180
204-000-665.001	INTEREST IND. BANK ROADS	531	
204-000-699.101	TRANSFER FROM GENERAL FUND		
204-000-699.209	TRANSFER FROM CEM FUND		
204-000-995.101	TRANSFER TO GEN FUND		
204-000-995.204	TRANSFER TO NEW FUND LK MI CU		
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		36,221	181,684
Dept 450 - ROADS			
204-450-805.000	MAINTENANCE	35,408	100,000
204-450-807.000	NEW PROJECTS		
204-450-808.000	BRINE	38,735	50,000
204-450-809.000	GRADALL - ROADS	17,278	6,000
204-450-809.001	GRAVEL	123,964	50,000
204-450-809.002	BRIDGES		100,000
204-450-809.003	LIMESTONE		150,000
NET OF REVENUES/APPROPRIATIONS - 450 - ROADS		(215,385)	(456,000)
ESTIMATED REVENUES - FUND 204		36,221	181,684
APPROPRIATIONS - FUND 204		215,385	456,000
NET OF REVENUES/APPROPRIATIONS - FUND 204		(179,164)	(274,316)
BEGINNING FUND BALANCE		666,154	666,154
ENDING FUND BALANCE		486,990	391,838
Fund: 206 FIRE FUND			
Dept 000 - ACCRUED PAYROLL			
206-000-402.000	TAX LEVY	5,341	90,748
206-000-409.000	SPECIAL DELQ.		
206-000-573.000	LOCAL COMMUNITY STABILIZATION		
206-000-665.000	INTEREST - CHECKING	102	
206-000-669.703	TRANSFER FROM TAX		
206-000-699.101	TRANSFER FROM GEN FUND		50,000
206-000-836.000	BELDING CONTRACT	22,200	116,649
206-000-959.000	CAPITAL OUTLAY		
206-000-995.101	TRANSFER TO GEN FUND		
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		(16,757)	24,099
ESTIMATED REVENUES - FUND 206		5,443	140,748
APPROPRIATIONS - FUND 206		22,200	116,649
NET OF REVENUES/APPROPRIATIONS - FUND 206		(16,757)	24,099
BEGINNING FUND BALANCE		61,038	61,038
ENDING FUND BALANCE		44,281	85,137

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET
Fund: 207 POLICE FUND			
Dept 000 - ACCRUED PAYROLL			
207-000-402.000	TAX LEVY	5	45,121
207-000-409.000	SPECIAL DELQ.		
207-000-573.000	LOCAL COMMUNITY STABILIZATION		
207-000-665.000	INTEREST - CHECKING	42	20
207-000-669.703	TRANSFER FROM TAX	5	
207-000-673.001	INTEREST INDEP. BANK SHERIFF	3	
207-000-699.101	TRANSFER FROM GENERAL FUND		
207-000-959.000	SHERIFF SUPPORT	25,272	44,000
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		(25,217)	1,141
ESTIMATED REVENUES - FUND 207			
APPROPRIATIONS - FUND 207		55	45,141
NET OF REVENUES/APPROPRIATIONS - FUND 207		25,272	44,000
		(25,217)	1,141
BEGINNING FUND BALANCE		90,788	90,788
ENDING FUND BALANCE		65,571	91,929
Fund: 209 CEMETERY FUND			
Dept 000 - ACCRUED PAYROLL			
209-000-699.101	TRANSFER FROM GENERAL FUND		
209-000-740.000	EQUIPMENT & SUPPLIES		
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY			
Dept 200			
209-200-665.002	INTEREST- CD CEM		
209-200-813.000	GRAVE OPENING& CLOSING	525	
209-200-995.101	TRANSFER TO GENERAL FUND		
NET OF REVENUES/APPROPRIATIONS - 200 -		(525)	
ESTIMATED REVENUES - FUND 209			
APPROPRIATIONS - FUND 209		525	
NET OF REVENUES/APPROPRIATIONS - FUND 209		(525)	
BEGINNING FUND BALANCE		(2,109)	(2,109)
ENDING FUND BALANCE		(2,634)	(2,109)
ESTIMATED REVENUES - ALL FUNDS			
APPROPRIATIONS - ALL FUNDS		258,916	760,232
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		478,604	1,238,949
		(219,688)	(478,717)
BEGINNING FUND BALANCE - ALL FUNDS		2,247,104	2,247,104
ENDING FUND BALANCE - ALL FUNDS		2,027,416	1,768,387