

TOWNSHIP BOARD OF OTISCO TOWNSHIP

DRAFT

Ionia County, Michigan

At a regular meeting of the Otisco Township Board held at the Otisco Township Hall, 9663 Button Road., Belding, MI, on February 13, 2024 at 7:00 p.m.

Present: ~~Desmond Pike, Supervisor; Lynda Sower, Clerk; John Feuerstein, Trustee; Joseph Borek, Trustee~~

Absent: ~~Paula Byrne, Treasurer~~

Board Member ~~John Feuerstein, Trustee~~ moved and was supported by ~~Joe Borek, Trustee~~ to adopt the following resolution.

RESOLUTION NO. 2024-02

WAGES OF BOARD OFFICIALS

SUPERVISOR

Whereas, the Township of Otisco is required to establish a financial budget for the fiscal year, and

Whereas, wages need to be reviewed and established and

Whereas, the Township of Otisco presented the wages on the 13th day of February, 2024 at 7:00 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED: that as of April 1, 2024 the salary of the Township Supervisor shall be as follows:

Supervisor	\$19,000 per fiscal year (equal to the prior year)
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Yeas - ~~Four~~

Nays - ~~Zero~~

RESOLUTION DECLARED ADOPTED:

Lynda Sower, Township Clerk

TOWNSHIP BOARD OF OTISCO TOWNSHIP

DRAFT

Ionia County, Michigan

At a regular meeting of the Otisco Township Board held at the Otisco Township Hall, 9663 Button Road., Belding, MI, on February 13, 2024 at 7:00 p.m.

Present: ~~Desmond Pike, Supervisor; Lynda Sower, Clerk; John Feuerstein, Trustee; Joseph Borek, Trustee~~

Absent: ~~Paula Byrne, Treasurer~~

Board Member ~~Desmond Pike, Supervisor~~ moved and was supported by ~~John Feuerstein, Trustee~~ to adopt the following resolution.

RESOLUTION NO. 2024-03

WAGES OF BOARD OFFICIALS

CLERK

Whereas, the Township of Otisco is required to establish a financial budget for the fiscal year, and

Whereas, wages need to be reviewed and established and

Whereas, the Township of Otisco presented the wages on the 13th day of February, 2024 at 7:00 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED: that as of April 1, 2024 the salary of the Township Clerk shall be as follows:

Clerk	\$20,100 per fiscal year (equal to the prior year)
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Yeas - ~~Four~~

Nays - ~~Zero~~

RESOLUTION DECLARED ADOPTED:

Lynda Sower, Township Clerk

TOWNSHIP BOARD OF OTISCO TOWNSHIP

DRAFT

Ionia County, Michigan

At a regular meeting of the Otisco Township Board held at the Otisco Township Hall, 9663 Button Road., Belding, MI, on February 13, 2024 at 7:00 p.m.

Present: ~~Desmond Pike, Supervisor; Lynda Sower, Clerk; John Feuerstein, Trustee; Joseph Borek, Trustee~~

Absent: ~~Paula Byrne, Treasurer~~

Board Member ~~John Feuerstein, Trustee~~ moved and was supported by ~~Joseph Borek, Trustee~~ to adopt the following resolution.

RESOLUTION NO. 2024-04

WAGES OF BOARD OFFICIALS

TREASURER

Whereas, the Township of Otisco is required to establish a financial budget for the fiscal year, and

Whereas, wages need to be reviewed and established and

Whereas, the Township of Otisco presented the wages on the 13th day of February, 2024 at 7:00 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED: that as of April 1, 2024 the salary of the Township Treasurer shall be as follows:

Treasurer	\$20,100 per fiscal year (equal to the prior year)
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Yeas - ~~Four~~

Nays - ~~Zero~~

RESOLUTION DECLARED ADOPTED:

Lynda Sower, Township Clerk

TOWNSHIP BOARD OF OTISCO TOWNSHIP

DRAFT

Ionia County, Michigan

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Present: ~~Desmond Pike, Supervisor; Lynda Sower, Clerk; John Feuerstein, Trustee; Joseph Borek, Trustee~~

Absent: ~~Paula Byrne, Treasurer~~

Board Member ~~Desmond Pike, Supervisor~~ moved and was supported by ~~Lynda Sower, Clerk~~ to adopt the following resolution.

RESOLUTION NO. 2024-05

WAGES OF BOARD OFFICIALS

TRUSTEES

Whereas, the Township of Otisco is required to establish a financial budget for the fiscal year, and

Whereas, wages need to be reviewed and established and

Whereas, the Township of Otisco presented the wages on the 13th day of February, 2024 at 7:00 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED: that as of April 1, 2024 the salary of the Township Trustees shall be as follows:

Trustees	\$4,300 per fiscal year per trustee (equal to the prior year)
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Yeas - ~~Four~~

Nays - ~~Zero~~

RESOLUTION DECLARED ADOPTED:

Lynda Sower, Township Clerk

TOWNSHIP BOARD OF OTISCO TOWNSHIP

DRAFT

Ionia County, Michigan

At a regular meeting of the Otisco Township Board held at the Otisco Township Hall, 9663 Button Road., Belding, MI, on February 13, 2024 at 7:00 p.m.

Present: ~~Desmond Pike, Supervisor; Lynda Sower, Clerk; John Feuerstein, Trustee; Joseph Borek, Trustee~~

Absent: ~~Paula Byrne, Treasurer~~

Board Member ~~Joseph Borek, Trustee~~ moved and was supported by ~~John Feuerstein, Trustee~~ to adopt the following resolution.

RESOLUTION NO. 2024-06

WAGES

Whereas, the Township of Otisco is required to establish a financial budget for the fiscal year, and

Whereas, wages need to be reviewed and established and

Whereas, the Township of Otisco presented the wages on the 13th day of February, 2024 at 7:00 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED: that as of April 1, 2024 the wages shall be as follows:

Deputy Supervisor	\$19 hourly (up from \$18 hourly prior year) – cap of \$12,000 per fiscal year (same as \$12,000 prior year)
Deputy Clerk	\$19 hourly (up from \$18 hourly prior year) – cap of \$12,000 per fiscal year ((same as \$12,000 prior year)
Deputy Treasurer	\$19 hourly (up from \$18 hourly prior year) – cap of \$12,000 per fiscal year (same as \$12,000 prior year)
Assessor	\$24,400 per fiscal year (up from \$23,400 prior year)
Zoning Administrator	\$18,060 per fiscal year (up from \$17,360 prior year)
Cemetery Record Keeper	\$4,000 per fiscal year (same as \$4,000 prior year)
Janitorial Staff	\$20 hourly (same as \$20 hourly prior year) – cap of \$6,000 (same as \$6,000 prior year)

PLANNING COMMISSION: Members \$85 per meeting (same as \$85 prior year)
 Alternates \$85 per meeting (same as \$85 prior year)
 Chairman \$95 per meeting (same as \$95 prior year)
 Secretary \$110 per meeting (same as \$110 prior year)

ZONING BOARD OF APPEALS: Members \$85 per meeting (same as \$85 prior year)
 Alternates \$85 per meeting (same as \$85 prior year)
 Chairman \$95 per meeting (same as \$95 prior year)
 Secretary \$110 per meeting (same as \$110 prior year)

BOARD OF REVIEW: Members \$110 per meeting (same as \$110 prior year)
 Alternates \$110 per meeting (same as \$110 prior year)

ELECTION WORKERS: Chairman \$18 hourly (same as \$18 prior year)
 Workers \$16 hourly (same as \$16 prior year)

CEMETARY COMMITTEE: Chairman and Secretary
 \$50 per meeting (same as \$50 prior year)
 Pay a maximum of four meetings per year

Yeas - ~~Four~~

Nays - ~~Zero~~

RESOLUTION DECLARED ADOPTED:

Lynda Sower, Township Clerk

TOWNSHIP BOARD OF OTISCO TOWNSHIP

DRAFT

Ionia County, Michigan

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Present: ~~Desmond Pike, Supervisor; Lynda Sower, Clerk; John Feuerstein, Trustee; Joseph Borek, Trustee~~

Absent: ~~Paula Byrne, Treasurer~~

Board Member ~~Joseph Borek, Trustee~~ moved and was supported by ~~John Feuerstein, Trustee~~ to adopt the following resolution.

RESOLUTION NO. 2024-07

FEES

Whereas, the Township of Otisco is required to establish a financial budget for the fiscal year, and

Whereas, fees need to be reviewed and established and

Whereas, the Township of Otisco presented the fees on the 13th day of February, 2024 at 7:00 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED: that as of April 1, 2024 the fees shall be as follows which are the same amounts as 2023 except IRS Mileage which was \$0.655 and is now \$0.67:

Cemetary

One grave space: Residents \$150

(May purchase a maximum of two ahead of need)

One grave space: Non-Residents \$450

(May purchase a maximum of two at time of need ONLY)

Opening/Closing of Grave

	Summer	Winter
Adult	\$450	\$550
Baby Vault	\$200	\$300
Infant	\$175	\$275
Cremation Box	\$200	\$200
Cremation Vault	\$200	\$200

Monument footing (Sexton only) \$0.20 per square inch/top surface)

Miscellaneous:

Mileage reimbursement \$0.67 per mile

Otisco Township Fee Schedule

Item	Fee	Escrow
COPIER COPIES	\$0.10 per page	***
FAX – REGULAR	\$1.00 per page	***
F.O.I.A REQUEST	\$0.10 per sheet	Plus hourly rate
LAND DIVISION APPLICATION – PER PARCEL	\$65.00	***
HOME BASED BUSINESS – LEVEL I	\$25.00	***
HOME BASED BUSINESS – SPECIAL USE PERMIT – LEVEL II	\$260.00	***
HOUSE/STRUCTURE MOVE	\$100.00	\$1,000.00
MASTER PLAN BOOK	\$0.10 per page	***
PRIVATE ROADS OR STREETS	\$200.00	\$1,000.00
PUD'S & SITE CONDOMINIUMS	\$750.00	\$2,000.00
REZONING	\$250.00	***
SALVAGE YARD LICENSE	\$25.00	***
SIGN PERMIT	\$65.00	***
SITE PLAN REVIEW	\$300.00	\$1,000.00
SPECIAL LAND USE PERMIT	\$260.00	\$1,000.00
SPECIAL LAND USE PERMIT / ZBA / MAP AMEND With special meeting	\$790.00	\$1,000.00
VOTER REGISTRATION LIST	\$35.00	***
ZONING BOARD OF APPEALS HEARING	\$250.00	***
ZONING COMPLIANCE APPLICATION	\$25.00	***
ZONING DEMOLITION PERMIT	\$50.00	***
ZONING MAP	\$15.00	***
ZONING ORDINANCE BOOK	\$0.10 per page	***
ZONING ORDINANCE TEXT OR MAP AMENDMENT APPLICATION	\$260.00	***
ZONING ORDINANCE TEXT OR MAP AMENDMENT APPLICATION WITH SPECIAL MEETING	\$700.00	***
ZONING OUTDOOR GATHERING PERMIT APPLICATION	\$50.00	\$500.00

REVISED FEBRUARY 2024

Yeas - Four

Nays - Zero

RESOLUTION DECLARED ADOPTED:

Lynda Sower, Township Clerk