

OTISCO TOWNSHIP BOARD REGULAR MEETING
Otisco Township Hall, 9663 W. Button Road, Belding, MI 48809
September 12, 2023 @ 7:00PM
AGENDA

- I. Call to Order. Roll Call. Opening prayer.
- II. Pledge of Allegiance to the Flag
- III. Approval of Agenda
- IV. Brief Public Comment (agenda topics only - 3-minute time limit)
- V. Approval of Minutes –
 - a. July 11, 2023 Board Meeting
 - b. August 8, 2023 Board Meeting
 - c. August 15, 2023 Cemetery Committee
 - d. August 15, 2023 Hall Expansion Committee
 - e. August 23, 2023 Hall Expansion Committee
- VI. Approval of Payables & Payroll (if applicable)
- VII. Treasurers Report
- VIII. Communications
- IX. Reports
 - a. Township Deputy
 - b. Assessor
 - c. Cemetery Committee
 - d. County Commissioner
 - e. Planning Commission
 - f. ZBA
 - g. Zoning Administrator
- X. Unfinished Business
 - a. Hall Expansion Progress and Possible Action
 - b. Shed
 - c. Emergency Repairs/Sinkhole
 - d. Recycling
- XI. New Business:
 - a. 2023 Tax Rate Request Millage Request Report to County Board of Commissioners - Form L-4029
 - b. Voting Otisco/Montcalm
 - c. Automated Clearing House (ACH)/Electronic Funds Transfer (EFT)
 - d. Public Gathering Ordinance Review and Possible Action
 - e. Noise Ordinance Review and Possible Action
 - f. Private Driveway Resolution
 - g. Trees on Township Property
 - h. Thacker Salvage Yard Renewal
 - i. Lowell Classic Gravel Road Race
 - j. Closed Session. "I move that we enter closed session pursuant to MCL 15.268(h) to review an attorney-client privileged communication which is exempt from

disclosure under MCL 15.243(g)." [A 2/3 roll call vote is required to go into closed session.]

- XII. Extended Public Comment (any topic - 5-minute time limit)
- XIII. Final Board Comments
- XIV. Adjournment

Posting Date:

9-9-23

D.L.P.

OTISCO TOWNSHIP REGULAR BOARD MEETING (Ammended)
July 11, 2023 @ 7:00 p.m.
OTISCO TOWNSHIP HALL

The meeting was called to order by Supervisor, Desmond Pike.

Short Prayer was given by David Hodges.

Pledge of Allegiance recited.

Roll Call: John Feuerstein, Trustee, Joe Borek, Trustee, Paula Byrne, Treasurer
Lynda Sower, Clerk, Desmond Pike, Supervisor

Approval of Agenda: Sower requested that the phone system and the cutting of trees at the cemetery be added to the agenda. Feuerstein moved to approve the agenda with the additions and Byrne supported. 5-0 passed

Public Comment: Sower stated that they had the cemetery Ordinance that was in 2017 and it was revised in 2018

Joana Johnson stated that there was a large portion on the agenda about the cemetery and the records. She stated that she would hope that they would have other complaints about the clerk and not only those that of the lead person, Laura Staats, taking the charge against the Clerk. But more people from the township. She also ask questions about the addition and money for this project.

Sonja Jakeway spoke about the cemetery and the mistake in 2010 when someone was buried in graves that Jodi Jakeway had purchased for her family. Sower stated that she was not the clerk in 2010. But had found a paper that had some notes on it about this matter, from 2010.

Donna Dorey told about missing things from the cemetery, coins and pots. Laura Staats stated that the cemetery committee does not remove things. She stated that the board hires someone to clean up the cemetery. Sower stated that she has been at the cemetery when they took things off the graves and it was Laura and the committee.

Cara Johnson ask about the tree trimming in the cemetery. Who went out to see what trees the arborist marked and who made sure the cutters cut down the trees on the cemetery property?

Approval of Minutes: Sower stated that there are some things that have to be in the minutes and that is who makes motions and supports them. These are permanent records. Feuerstein stated that there is a correction on page two about the house numbers, they come from the Equalization Dept. not the Road Dept. Byrnes noted a correction in the deputy report 4r crimes. Byrnes moved that the minutes be corrected and Feuerstein stated that Laura should be the one to correct them. And Sower supported. 4-1 approved Pike was the no vote.

Approve Payroll and Accounts Payable: Feuerstein moved that we pay these accounts and Byrne supported. 5-0 approved

Payroll	\$12,416.65
Accts payable	\$29,984.01
Roads	<u>\$ 6,001.60</u>
Totals	\$48,402.26

Communications: The Fire Chief, Tim Lubitz wants to remind people to have address numbers at their residence. And they need to have their driveways cleaned up so they can get to anyone when they arrive at your homes.

Belding Post Office sent a reminder of Bulk Mail, it is due with an added cost this year. The Planning Commission wants to use it for a survey to send out to the residence. The board decided to continue to keep this current.

Reports:

Township Deputy: Was not in attendance.

Assessor: All board members have received the Assessor Report. Frain is requesting that the board give her money in her budget for Education and Supplies for the Deputy Assessor. Byrne moved that we put \$1,000 for education and \$100 for supplies in the assessor budget, and Feuerstein supported. 5-0 approved

Cemetery Report: Staats reported the records are back at the hall. The cemetery committee is trying to figure out how they are going to mark the unknown graves in the cemeteries.

County Commissioner: David Hodges reported that at their meeting they discussed; Health care, state fund, update pension, title 4 fund, and updated brining of the roads .

Planning Commission: NO MEETING

ZBA: NO MEETING

Zoning Administrator: The board has the report from Larry Mercer.

Unfinished Business:

Web Site Development: Byrne is working with the WIX Company

Hall Maintenance: There is a contract that needs some corrections before it is given to the individual that the board hires to work around the hall, on Tuesdays and Wednesdays at \$18.00 hourly and maximum of 6 hours a week. The person that the contract is for must sign this contract.

Borek moved that we hire Lyle Chrzan as the maintenance person and Feuerstein supported. 5-0 approved

Recycling: There was discussion about recycling. If Gib Brown does do any recycling he will receive a 1099 at the end of the year.

New Business:

Point to Pay: Byrne reported that the setup fee is \$500 - \$50 monthly - \$1,100 for equipment. Byrne moved that we continue to pursue this avenue and Feuerstein supported. Roll call vote. Feuerstein-yes, Borek-yes, Byrne-yes, Sower-yes, Pike-yes 5-0 approved

Hall Expansion: Pike reported that they wanted to hire Tim Spitzley, from Lake Odessa, to make up blue prints for the hall expansion at the cost of no more \$10,000. Borek moved that we hire Tim to do the blue prints and Feuerstein supported. Feuerstein amended the motion to include the price of \$10,000 as the max to pay for this service, and Borek supported. Roll Call Vote- Borek-yes, Sower-yes, Feuerstein-yes, Byrne-yes, Pike-yes. 5-0 approved

Phone System: Joana Johnson remarked about the phone system at the hall. Pike said that we would work on it.

Tree Trimming: Pike state that the Porters made it known that the trimmers had cut some of their woods. Mrs. Porter wanted to know if they dropped the trees on her side or on the cemetery. There was discussion about the subject. Pike is going to talk with the Porters, when the husband gets home.

Theft in cemetery: Pike stated that we are not responsible for these.

Sower was called out by Pike for her missing meetings and the public got involved in the conversation. This went on for a while when Sower proceeded to read a paper that she had written up to explain the reason for missing the meetings. At this time Pike admitted that he had not spoken to Sower but would now start talking to her.

Public Comment: Joana had some questions about the meetings and the Officers of the township.

Cara Johnson: Had some question for the board and some of their actions.

Jeff Hunter: Ask the supervisor about his promises at campaign time. He left with this quote "If you are not a man of your word -- What are you?"

Sonja Jakeway: Commended about the way the meetings are held and the interviews are done.

The meeting adjourned at 9:30.

Minutes Submitted By

Lynda Sower – Otisco Township Clerk

OTISCO TOWNSHIP REGULAR BOARD MEETING
At the OTISCO TOWNSHIP HALL
August 8, 2023 @ 7:00 P.M.

Supervisor Desmond Pike called the meeting to order, in attendance were John Feuerstein, Joe Borek, Paula Byrne, and Desmond Pike, Lynda Sower was not present. Desmond followed with an opening prayer and then all stood for the Pledge of Allegiance.

Motion to approve the August 8th agenda with additions, moved by Paula Byrne supported by John Feuerstein to accept the agenda with the addition of E – Public Gathering and F – Otisco Cemetery trees, passed 4-0

Public Comment regarding July 11th Board Meeting minutes, Desmond Pike recognized resident Kristie regarding a comment concerning the previous minutes (June 13). “I can’t even understand what the point is,” “what the paragraph’s supposed to say and then at the very end for the public comments, at the end of the meeting the fact that I even made a public comment was not even included and yet Jeff Hunter is quoted so I think there’s some skewing as to how each person is being recorded instead of being uniform.”

Desmond summed it up, “What you’re saying is that you feel that since Lynda took the minutes, they were slanted in her favor. I don’t even remember verbatim what I stated in my comments. I think actually some of it was quite positive but I find the fact that I’m not even included as having spoken. It’s a little uneven reporting. We say these people spoke or we give details on everybody. Paula, would you accept the minutes, were they totally accurate?” Paula Byrne responded, to send it back noting that on page two Lyle’s last name is spelled incorrectly. Making a Motion that we send the July 11th meeting minutes back to Lynda Sower for clarification in the public comment sections, supported by John Feuerstein, a roll call vote was taken, Paula Byrne, yes; Joe Borek, yes; John Feuerstein, yes; Desmond Pike, yes; passes 4-0. Updated minutes for review next month.

Payables and Payroll. Max Gibbs made the new podium for the hall for \$200. Motion by Paula Byrne supported by John Feuerstein to approve the payables and the payroll and the \$200 for the podium. No further discussion. All in favor, passes 4-0

Treasures report None, taxes are being collected.

Township Deputy 42 calls for service. New Deputies hired, 3.

Assessors report - printed report available, Larry Mercer Deputy assessor, thanked the board for the opportunity.

Cemetery Committee meeting on the Aug. 15th a working meeting to figure out who some of the people are that are in the graves that were located using the ground penetrating radar and additional cemetery business, meeting 7 PM Township Hall.

County Commissioner David Hodges not present.

go in there during the winter like the trash cans and garden hoses and cleaning around the hall. Joe Borek will get pricing for 2 or 3 different sizes of sheds and come up with a list of what would be stored.

Emergency Repairs The sinkhole that keeps reappearing on the old Richmond property has been filled in numerous times where their house once stood and was bulldozed in. Joe Borek has had to ask permission to get the gravel to fill the hole a number of times. It had been the best way to get the gravel and the quickest way to fill the hole in so that people wouldn't fall in. Joe Borek would like a resolution to the Appropriations Act for maintenance that if the sinkhole forms that he can call an excavating company and have them deliver a load of fill for the sinkhole, rather than having to take it to the Board for approval.

Two possible permanent solutions were discussed, one is to continue to fill the old house foundation void with gravel as needed; knowing that one day it will be full. The second is to excavate the old homestead completely and fill the hole in and cover it with concrete.

As it has been filled year after year, it is likely getting close to being full. The expense of digging out the entire house and filling the void and capping it could be much more costly. In the meantime, if it is cordoned off and marked with yellow tape to keep people away it should be relatively safe until a permanent solution is agreed upon.

Public gathering permit for Eric and Anetra Whalon presented for Board approval and to request the Board waive the fees. This is an annual party being held August 19th from 5 to 10 PM and the entire neighborhood is invited. Motion by Joe Borek supported by John Feuerstein to waive the fee and the escrow for the public gathering application for Eric and Anetra Whalon for their Community party. Passes 4-0

Otisco Cemetery Trees Wittenbach Tree Service was hired to remove trees at Otisco Cemetery. An arborist was hired to determine which trees should be removed. It is noted that land owner to the south feels that some damage was done to their property and that they should be compensated. It is the opinion of Joe Borek that it should be the responsibility of the company who cut down the trees that their liability insurance should cover the damages, not the Townships. Supervisor Pike has been working with the Township insurance company for a settlement which has been proposed. No payments have been made as of this date.

Public Gathering Ordinance John Feuerstein would like to amend the Public Gathering Ordinance or rescind it altogether. To make a change requires going through the Planning Commission to be formally discussed. The Planning Commission will be asked to review it.

Motion to adjourn made by Joe Borek supported by Paula Byrne, all in favor aye, passed 4 - 0

Respectfully submitted,
Laura J Staats

Cemetery Committee Meeting Proposed Agenda

August 15, 2023, @ 7:00 PM

Pledge of Allegiance

Responsibilities;

- Trash barrels emptied into the dumpster.
 - Whose responsibility? B & G? or Mowing?

How can we use the ARPA funds to help cover the costs of . . . ?

- Creating onsite maps.
- Marker for Graves
- Electric Cemetery gates
- How much \$ is it? _____

Existing Cemetery Funds to spend – use to clean up Hubbard entrance for use by Ionia County for dumping dirt to ready for future burials. \$4000.

Identify the people buried in the Otisco Cemetery, that belong to the recently located graves using the GPR – Ground Penetrating Radar Otisco Cemetery.

Determine a tagging/labeling system for every grave in both Township Cemeteries. \$ 16,375 Smyrna only.

Future Business:

Determine which families are still living in the area to see if they have an interest in placing a monument on their loved one’s gravesite.

Public Comment: Clothes were found by the Well House. Household trash found in dumpsters, if being dumped at night, gates would help to stop this.

Next Agenda: _____

Next Meeting: _____, 2023, @ 7:00 PM Otisco Township Hall

Otisco Township Hall Expansion Committee Meeting

August 15, 2023

Present: Desmond Pike, Dala & Roger Granzo, Laura Staats

The meeting opened with the pledge of allegiance.

Desmond called for public comment there was none.

Tim Spitzley, contractor is retiring and unable to do the construction for the new addition to the township hall. Dala Granzo has done some research on potential builders for the new addition. The list is as follows: Dalle-Schrin, Glenn Tissue, Fleece and Vanderbrink of Grand Rapids, Blake Felober. She will also contact Williams and Works. Terry Flynn is not interested in doing government construction.

A suggested optional location for the gathering hall was discussed. It was determined that the Committee preferred the original location. A suggestion was made that the finished size be 40 feet by 64 feet. A brief discussion about whether a small crawl space was required in the area of the restrooms for the plumbing. This is something that we'll be discussed with the contractor once one has been selected.

There was no further discussion regarding the hall expansion and this meeting was adjourned.

Respectfully submitted,
Laura J Staats

New Hall Construction Meeting

August 23, 2023

Present: Desmond Pike, Paula Burns, Dala Granzo, Roger Granzo, Laura Staats, Louis Staats, guest Kevin La Fountain of KL Design

Desmond opened the meeting stating that we had \$246,000 in ARPA funds and we needed to spend it or at least earmarked it for expenditure by the end of the fiscal year or return it to the government.

Kevin La Fountain stated that his firm of KL Design would be willing to do multiple drawings until a final design was settled on, a limited number of prints would be done at no charge, however if an excessive amount were required there could be a cost. Drawings include floorplans, elevations et cetera. Kevin stated that an initial five sets of prints would probably cost between \$2,500 and \$3,000. Also, that he would try to get a set and a quote to the township in time for the September 12 Township Board Meeting. Additional drawings for the electrical, mechanical and plumbing would need to be done by others which is typically at a cost of about 8% of the final cost of the building. The floor plans will include a full-service kitchen with a gas stove, full size refrigerator with ice maker, there will be floor drains in the kitchen, restrooms, mechanical room and gathering hall.

There was a brief discussion regarding a possible overall cost of the proposed building based on the existing blueprints. That amount was estimated as \$475,000 as the prints are currently drawn, and adding a basement would be an estimated \$80,000 more.

The Township plans to hire a general contractor to oversee the entire process, the name Tim Flynn was mentioned as a general contractor. Another architect that was named for consideration was Dale Shiron. Dala Granzo has a list of a few additional names to consider.

Paula presented for the record the following numbers as Township money's available for the new hall addition project, which includes the ARPA funds:

	KL DESIGN LLC
\$ 62,395.26	• Company Number
79,642.12	• 801830125
245,683.22	• Previous Company Numbers
100,976.61	• E66338
<u>251,878.48</u>	Incorporation Date
\$740,575.69	28 May 2015 (about 8 years ago)

Agent Name
KEVIN JAMES LAFOUNTAIN

Agent Address
APT 11, 1595 MEIJER DRIVE,
GREENVILLE, MI, 48838

It was determined that more information is needed, and additional engineers will need to be interviewed.

The included report on KL Design came from the <https://opencorporates.com/companies> website.

Company Type
DOMESTIC LIMITED LIABILITY COMPANY

Jurisdiction
Michigan (US)

Registered Address

- 9083 S GROW RD GREENVILLE MI 48838
- United States

2015-05-28 – Addition of officer KEVIN
2017-06-26. JAMES LAFOUNTAIN, agent

2017-06-26 – Change of status from
2019-04-01 'Active' to "

2017-06-26 – No longer inactive
2019-04-01

A date was not set for a follow-up meeting.

Respectfully Submitted, Laura J. Staats

User: DESMOND

DB: Otisco

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 REQUESTED BUDGET
Fund: 101 GENERAL FUND				
Dept 000 - ACCRUED PAYROLL				
101-000-402.000	TAX LEVY	4,609		87,000
101-000-410.000	PERSONAL PROPERTY TAX	7,446		
101-000-411.000	DELQ. REAL TAX			
101-000-412.000	DELQ. PERSONAL TAX			
101-000-425.000	425 AGREEMENT REVENUE			11,157
101-000-432.000	STATE OWNED LAND TAX			200
101-000-434.000	TRAILER PARK FEE	300		720
101-000-445.000	PENALTIES AND INTEREST ON TAXES			
101-000-445.002	PENALTY & INTERES PERSONAL PROPER			
101-000-447.000	ADMINISTR. FEE- TAXLEVY	1,604		20,000
101-000-447.001	ADMINISTR. FEE ON DELQ.			
101-000-447.002	PENALTY & INTEREST PERSONAL PROPE			
101-000-448.000	SUMMER TAX STATE REIM			
101-000-477.000	CABLE FRANCHISE	2,778		6,000
101-000-479.000	JUNKYARD FEE			50
101-000-490.000	ZONING PERMIT	640		3,000
101-000-567.000	CONSUMERS IND. SERVICES			
101-000-571.000	STCOMBINED STATUTORYTX			
101-000-573.000	PERSONAL PROPERTY TAX REIMBURSEME			7,737
101-000-574.000	STATE REVENUE SHARING	75,875		243,485
101-000-575.000	STATE METRO ANNUAL MAINTANCE			
101-000-628.000	GRAVEOPEN/CLOSE FEE	1,275		2,000
101-000-629.000	LAND DIV. APPLICATION FEE	130		910
101-000-642.000	CEMETERY LOT SALES	1,050		1,500
101-000-647.000	SALE ZBOOK & COPIES			
101-000-647.001	NFC			
101-000-655.000	FINES AND FORFEITURES			
101-000-656.000	DEMOLISH OF BUILDING	5,180		250
101-000-665.000	INTEREST - CHECKING	593		150
101-000-665.001	INTEREST - SAVING	100		300
101-000-665.005	INTEREST - MERCANTILE CD			5,500
101-000-665.009	BUILDING INTEREST			150
101-000-665.013	CD.MERCANTILE-ROADS			2,500
101-000-665.014	CD FROM SAV. ACCT.			
101-000-665.015	INTEREST ON CD CEM			
101-000-665.017	NEW ACCT. FROM GEN CKING INTERSST			
101-000-665.018	BIKE RACE 2022 INT. (ESCROW)			
101-000-669.703	TRANSFER FROM TAX			
101-000-672.000	MISC. REVENUE	194		50
101-000-676.000	REIMBURSE EMSERVICE			
101-000-677.000	REIMBURSE SCHOOL ELEC			
101-000-678.005	BUILDING ACCT INDEP.BANK			
101-000-687.000	REIMBURSE & REFUNDS	2,131		
101-000-689.000	CASH OVER & SHORT			
101-000-699.001	TRANSFER FROM TAX COL INT			
101-000-699.002	PENSTON TRANSFER			
101-000-699.003	TRANSFER FROM ESCROW FD			
101-000-699.101	TRANSFER FROM GENERAL FUND			
101-000-699.209	TRANSFER FROM CEM FUND			
101-000-699.230	TRANSFER FROM ROAD FUND			
101-000-699.500	TRANSFER FROM FIRE FUND			
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		103,905		392,659
Dept 101 - TOWNSHIP BOARD				
101-101-702.000	SALARY & WAGES	3,467		8,600
101-101-707.000	SCHOOL			400
101-101-710.000	CONVENTION			3,000
101-101-712.000	MEALS			300
101-101-716.000	PENSION	2,735		650
101-101-716.002	PENSION PARTICIPATIONFEE	95		200
101-101-802.000	SNOW REMOVAL			
101-101-860.000	MILEAGE	116		500
101-101-950.000	IONIA CO. ASS'N DUES			
101-101-958.000	MI TWP ASS'N DUES			
101-101-959.000	SHERIFF SUPPORT			
101-101-967.000	GRANT PROJECT			
NET OF REVENUES/APPROPRIATIONS - 101 - TOWNSHIP BO		(6,413)		(13,650)
Dept 171 - SUPERVISOR				
101-171-702.000	SALARY & WAGES	7,667		19,000
101-171-703.000	DEPUTY SALARY & WAGES			12,000
101-171-707.000	SCHOOL			1,000
101-171-710.000	CONVENTION			3,000
101-171-712.000	MEALS			300
101-171-740.000	EQUIPMENT & SUPPLIES			1,000
101-171-750.000	SOFTWARE			400

User: DESMOND

DB: Otisco

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 REQUESTED BUDGET
Fund: 101 GENERAL FUND				
Dept 171 - SUPERVISOR				
101-171-860.000	MILEAGE			450
NET OF REVENUES/APPROPRIATIONS - 171 - SUPERVISOR		(7,667)		(37,150)
Dept 215 - CLERK				
101-215-702.000	SALARY & WAGES	8,108		20,100
101-215-703.000	SALARY & WAGES - DEPUTY	3,288		12,000
101-215-707.000	SCHOOL			800
101-215-710.000	CONVENTION			3,000
101-215-712.000	MEALS			300
101-215-740.000	EQUIPMENT & SUPPLIES			1,000
101-215-750.000	SOFTWARE			500
101-215-860.000	MILEAGE	50		500
NET OF REVENUES/APPROPRIATIONS - 215 - CLERK		(11,446)		(38,200)
Dept 223 - PROFESSIONAL SERVICES				
101-223-801.000	AUDIT	2,963		25,000
101-223-802.000	CPA MANER COSTSERISAN	1,713		
101-223-803.000	LEGAL COUNSEL	12,175		25,000
101-223-805.000	LEGAL PROJECTS			200
101-223-810.000	CONSULTING ENGINEER			10,000
101-223-812.000	CONSULTING PLANNER	2,172		5,000
NET OF REVENUES/APPROPRIATIONS - 223 - PROFESSIONA		(19,023)		(65,200)
Dept 233 - GENERAL SERVICE ADMIN				
101-233-730.000	OFFICE POSTAGE	1,062		3,000
101-233-731.000	TAX RELATED POSTAGE	1,678		2,600
101-233-732.000	NEWSLETTER POSTAGE	310		750
101-233-733.000	VOTER POSTAGE			
101-233-740.000	EQUIPMENT & SUPPLIES	1,960		10,000
101-233-880.000	COMMUNITY CLEAN UP	2,825		6,000
101-233-880.002	RECYCLING	1,100		7,000
101-233-881.000	WEB SITE	5,059		10,000
101-233-900.000	PRINTING			1,000
101-233-901.000	PUBLISHING	1,235		4,000
101-233-910.000	INSURANCE	453		12,000
101-233-921.000	INTERNET & PHONE	1,163		3,500
101-233-933.000	SOFTWARE-COMPUTER REPAIR	1,836		6,000
101-233-958.000	DUES & SUBSCRIPTIONS	2,136		2,500
101-233-967.000	COPY MACHINE & PAPER	(82)		1,000
NET OF REVENUES/APPROPRIATIONS - 233 - GENERAL SER		(20,735)		(69,350)
Dept 247 - BOARD OF REVIEW				
101-247-702.000	SALARY & WAGES	1,930		3,800
101-247-707.000	SCHOOL			750
101-247-712.000	MEALS			500
101-247-860.000	MILEAGE			400
NET OF REVENUES/APPROPRIATIONS - 247 - BOARD OF RE		(1,930)		(5,450)
Dept 253 - TREASURER				
101-253-702.000	SALARY & WAGES	8,108		20,100
101-253-703.000	SALARY & WAGES -DEPUTY	3,285		12,000
101-253-707.000	SCHOOL			2,500
101-253-710.000	CONVENTION			3,000
101-253-712.000	MEALS			300
101-253-740.000	EQUIPMENT & SUPPLIES			1,000
101-253-750.000	SOFTWARE	237		5,000
101-253-860.000	MILEAGE	20		800
NET OF REVENUES/APPROPRIATIONS - 253 - TREASURER		(11,650)		(44,700)
Dept 257 - ASSESSOR				
101-257-702.000	SALARY & WAGES	10,982		23,400
101-257-703.000	DEPUTY SALARY & WAGES			
101-257-740.000	EQUIPMENT & SUPPLIES			1,000
101-257-750.000	SOFTWARE	500		1,000
101-257-860.000	MILEAGE	126		500
101-257-958.000	DUES & SUBSCRIPTIONS			150
NET OF REVENUES/APPROPRIATIONS - 257 - ASSESSOR		(11,608)		(26,050)
Dept 262 - ELECTIONS - GOVERNMENTAL				
101-262-702.000	SALARY & WAGES	2,447		20,000
101-262-712.000	MEALS			500
101-262-740.000	EQUIPMENT & SUPPLIES	854		3,000
101-262-860.000	MILEAGE			200
NET OF REVENUES/APPROPRIATIONS - 262 - ELECTIONS -		(3,301)		(23,700)

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 REQUESTED BUDGET
Fund: 101 GENERAL FUND				
Dept 263 - ELECTIONS - SCHOOLS				
101-263-702.000	SALARY & WAGES			1,000
101-263-712.000	MEALS			200
101-263-740.000	EQUIPMENT & SUPPLIES	175		1,000
101-263-860.000	MILEAGE			100
NET OF REVENUES/APPROPRIATIONS - 263 - ELECTIONS -		(175)		(2,300)
Dept 265 - BUILDING AND GROUNDS				
101-265-740.000	EQUIPMENT & SUPPLIES	1,411		10,000
101-265-810.000	MAINTENANCE	779		25,000
101-265-920.000	UTILITIES	1,544		5,200
101-265-922.000	LAWN CARE	8,269		14,000
101-265-923.000	SNOW REMOVAL	280		2,000
101-265-924.000	HALL CLEANING	450		2,000
NET OF REVENUES/APPROPRIATIONS - 265 - BUILDING AN		(12,733)		(58,200)
Dept 272 - ACCRUED PAYROLL				
101-272-955.000	MISCELLANEOUS EXPENDITURE	277		23,000
NET OF REVENUES/APPROPRIATIONS - 272 - ACCRUED PAY		(277)		(23,000)
Dept 336 - FIRE PROTECTION				
101-336-766.000	BELDING FIRE DEPT. UTV			
101-336-970.000	FIRE CAPITAL OUTLAY			
101-336-995.206	TRANSFER TO FIRE FUND			50,000
NET OF REVENUES/APPROPRIATIONS - 336 - FIRE PROTEC				(50,000)
Dept 445 - DRAINS				
101-445-930.000	DRAINS			2,500
NET OF REVENUES/APPROPRIATIONS - 445 - DRAINS				(2,500)
Dept 448 - STREET LIGHTING				
101-448-920.000	STREET LIGHTS	118		2,800
NET OF REVENUES/APPROPRIATIONS - 448 - STREET LIGH		(118)		(2,800)
Dept 450 - ROADS				
101-450-802.000	ROADS OTHER MOWING SIDE OF ROADS	3,161		5,000
101-450-995.204	TRANSFER TO ROAD FUND			
NET OF REVENUES/APPROPRIATIONS - 450 - ROADS		(3,161)		(5,000)
Dept 567 - CEMETERY				
101-567-678.005	BUILDING INDEP.BANK			
101-567-702.000	SALARY & WAGES CEMETERY	1,667		5,000
101-567-702.002	CEMETERY COMM.IMPROVEMENTS			5,000
101-567-702.003	MAINTANACE CEMETERY	29,657		50,000
NET OF REVENUES/APPROPRIATIONS - 567 - CEMETERY		(31,324)		(60,000)
Dept 651 - AMBULANCE				
101-651-836.000	LIFE EMS	7,151		16,000
NET OF REVENUES/APPROPRIATIONS - 651 - AMBULANCE		(7,151)		(16,000)
Dept 701 - PLANNING COMMISSION				
101-701-702.000	SALARY & WAGES	1,835		8,000
101-701-707.000	SCHOOL			1,000
101-701-712.000	MEALS			500
101-701-740.000	EQUIPMENT & SUPPLIES			150
101-701-860.000	MILEAGE			500
NET OF REVENUES/APPROPRIATIONS - 701 - PLANNING CO		(1,835)		(10,150)
Dept 702 - ZONING				
101-702-702.000	SALARY & WAGES	7,120		17,360
101-702-707.000	SCHOOL	150		500
101-702-710.000	CONVENTION			500
101-702-712.000	MEALS			150
101-702-740.000	EQUIPMENT & SUPPLIES	25		2,000
101-702-860.000	MILEAGE	658		1,250
NET OF REVENUES/APPROPRIATIONS - 702 - ZONING		(7,953)		(21,760)
Dept 703 - ZONING BOARD OF APPEALS				
101-703-702.000	SALARY & WAGES	485		3,000
101-703-707.000	SCHOOL	300		750
101-703-712.000	MEALS			500
101-703-740.000	EQUIPMENT & SUPPLIES			100
101-703-860.000	MILEAGE			400
NET OF REVENUES/APPROPRIATIONS - 703 - ZONING BOAR		(785)		(4,750)
Dept 858 - PAYROLL EXPENSE				

User: DESMOND

DB: Otisco

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 REQUESTED BUDGET
Fund: 101 GENERAL FUND				
Dept 858 - PAYROLL EXPENSE				
101-858-720.000	SOCIAL SEC & MEDICARE	4,467		15,000
NET OF REVENUES/APPROPRIATIONS - 858 - PAYROLL EXP		(4,467)		(15,000)
Dept 872 - MISCELLANEOUS				
101-872-699.002	PENSION TRANSFER			
101-872-964.000	REFUNDS			200
101-872-995.001	TRANSFER TO ESCROW FD			
101-872-995.002	TRAILERPARKFEE TO COUNTY	600		700
NET OF REVENUES/APPROPRIATIONS - 872 - MISCELLANEO		(600)		(900)
Dept 890 - CONTINGENCY				
101-890-806.000	EMERGENCIES			26,490
NET OF REVENUES/APPROPRIATIONS - 890 - CONTINGENCY				(26,490)
ESTIMATED REVENUES - FUND 101		103,905		392,659
APPROPRIATIONS - FUND 101		164,352		622,300
NET OF REVENUES/APPROPRIATIONS - FUND 101		(60,447)		(229,641)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
Fund: 204 MUNICIPAL ROAD FUND				
Dept 000 - ACCRUED PAYROLL				
204-000-400.000	STATE ROAD RIGHT AWAYS	7,229		
204-000-402.000	TAX LEVY	10,685		181,504
204-000-409.000	SPECIAL DELQ.			
204-000-546.000	TELECOM REVENUE SHARE			
204-000-573.000	LOCAL COMMUNITY STABILIZATION	17,261		
204-000-665.000	INTEREST - CHECKING	390		180
204-000-665.001	INTEREST IND. BANK ROADS			
204-000-699.101	TRANSFER FROM GENERAL FUND			
204-000-699.209	TRANSFER FROM CEM FUND			
204-000-995.101	TRANSFER TO GEN FUND			
204-000-995.204	TRANSFER TO NEW FUND LK MI CU			
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		35,565		181,684
Dept 450 - ROADS				
204-450-805.000	MAINTENANCE	6,002		100,000
204-450-807.000	NEW PROJECTS			
204-450-808.000	BRINE	35,305		50,000
204-450-809.000	GRADALL - ROADS	17,179		6,000
204-450-809.001	GRAVEL			50,000
204-450-809.002	BRIDGES			100,000
204-450-809.003	LIMESTONE			150,000
NET OF REVENUES/APPROPRIATIONS - 450 - ROADS		(58,486)		(456,000)
ESTIMATED REVENUES - FUND 204		35,565		181,684
APPROPRIATIONS - FUND 204		58,486		456,000
NET OF REVENUES/APPROPRIATIONS - FUND 204		(22,921)		(274,316)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
Fund: 206 FIRE FUND				
Dept 000 - ACCRUED PAYROLL				
206-000-402.000	TAX LEVY	5,341		90,748
206-000-409.000	SPECIAL DELQ.			
206-000-573.000	LOCAL COMMUNITY STABILIZATION			
206-000-665.000	INTEREST - CHECKING	79		
206-000-669.703	TRANSFER FROM TAX			
206-000-699.101	TRANSFER FROM GEN FUND			50,000
206-000-836.000	BELDING CONTRACT	75,041		116,649
206-000-959.000	CAPITAL OUTLAY			
206-000-995.101	TRANSFER TO GEN FUND			
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		(69,621)		24,099
ESTIMATED REVENUES - FUND 206		5,420		140,748
APPROPRIATIONS - FUND 206		75,041		116,649
NET OF REVENUES/APPROPRIATIONS - FUND 206		(69,621)		24,099
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
Fund: 207 POLICE FUND				
Dept 000 - ACCRUED PAYROLL				
207-000-402.000	TAX LEVY	5		45,121
207-000-409.000	SPECIAL DELQ.			
207-000-573.000	LOCAL COMMUNITY STABILIZATION			

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 REQUESTED BUDGET
Fund: 207 POLICE FUND				
Dept 000 - ACCRUED PAYROLL				
207-000-665.000	INTEREST - CHECKING	30		20
207-000-669.703	TRANSFER FROM TAX	5		
207-000-673.001	INTEREST INDEP. BANK SHERIFF			
207-000-699.101	TRANSFER FROM GENERAL FUND			
207-000-959.000	SHERIFF SUPPORT	14,354		44,000
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY		(14,314)		1,141
ESTIMATED REVENUES - FUND 207				
APPROPRIATIONS - FUND 207		40		45,141
NET OF REVENUES/APPROPRIATIONS - FUND 207		(14,314)		1,141
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
Fund: 209 CEMETERY FUND				
Dept 000 - ACCRUED PAYROLL				
209-000-699.101	TRANSFER FROM GENERAL FUND			
209-000-740.000	EQUIPMENT & SUPPLIES			
NET OF REVENUES/APPROPRIATIONS - 000 - ACCRUED PAY				
Dept 200				
209-200-665.002	INTEREST- CD CEM			
209-200-813.000	GRAVE OPENING& CLOSING	525		
209-200-995.101	TRANSFER TO GENERAL FUND			
NET OF REVENUES/APPROPRIATIONS - 200 -		(525)		
ESTIMATED REVENUES - FUND 209				
APPROPRIATIONS - FUND 209		525		
NET OF REVENUES/APPROPRIATIONS - FUND 209		(525)		
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
ESTIMATED REVENUES - ALL FUNDS		144,930		760,232
APPROPRIATIONS - ALL FUNDS		312,758		1,238,949
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(167,828)		(478,717)
BEGINNING FUND BALANCE - ALL FUNDS				
ENDING FUND BALANCE - ALL FUNDS				



IONIA COUNTY OFFICE OF THE SHERIFF

133 East Adams Street
Ionia, MI 48846

CHARLIE D. NOLL, SHERIFF
ANDREW A. BUCHOLTZ, UNDERSHERIFF

Phone (616) 527-5737
Admin (616) 527-5383
Jail (616) 527-5390
Fax (616) 527-9102

Otisco Twp SO Report

Printed on September 8, 2023

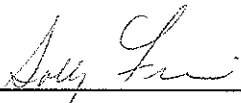
Incident Start Date	Case Number	Street Name	Description	Last, First Name	City/Township
08/01/23	SH23-04798	FLAT RIVER TRL	NON CRIMINAL	Danis, Loghyn	13 - Otisco Township
08/01/23	SH23-04793	MECHANIC ST	WARRANT	Danis, Loghyn	13 - Otisco Township
08/02/23	SH23-04814	BELDING RD	LOST	Danis, Loghyn	13 - Otisco Township
08/04/23	SH23-04888	DEVER DR	GENERAL ASSIST	Vroon, Joshua	13 - Otisco Township
08/04/23	SH23-04866	MERRICK AVE	Assist Other Agency	Robinson, David	13 - Otisco Township
08/04/23	SH23-04863	W LONG LAKE RD	GENERAL ASSIST	Robinson, David	13 - Otisco Township
08/05/23	SH23-04895	FLAT RIVER TRL	Hit and Run Accident -	Hesche, Phillip	13 - Otisco Township
08/08/23	SH23-04965	BUTTON RD	Public Relations	Tefft, Joseph	13 - Otisco Township
08/09/23	SH23-04994	INGALLS RD	GENERAL ASSIST	Vroon, Joshua	13 - Otisco Township
08/09/23	SH23-04985	BELDING RD	MDOP	Tefft, Joseph	13 - Otisco Township
08/11/23	SH23-05035	MERRICK AVE	SUSPICIOUS	Fennell, Tyler	13 - Otisco Township
08/11/23	SH23-05024	BELDING RD	SUSPICIOUS	Danis, Loghyn	13 - Otisco Township
08/12/23	SH23-05061	MECHANICS ST	GENERAL ASSIST	Fennell, Tyler	13 - Otisco Township
08/13/23	SH23-05091	CHICKERING RD	SUSPICIOUS	Richards, Michael	13 - Otisco Township
08/13/23	SH23-05090	STOREY RD	SUSPICIOUS	Robinson, David	13 - Otisco Township
08/14/23	SH23-05106	MERRICK AVE	NON CRIMINAL	Charon, Richard	13 - Otisco Township
08/14/23	SH23-05094	MIRIAM RD	PDA TRAFFIC	Richards, Michael	13 - Otisco Township
08/15/23	SH23-05138	MIRIAM RD	Natural Death	Charon, Richard	13 - Otisco Township
08/18/23	SH23-05198	W BRICKER RD	VEHICLE FIRE	Tefft, Joseph	13 - Otisco Township
08/18/23	SH23-05200	MERRICK AVE	MDOP	Tefft, Joseph	13 - Otisco Township
08/18/23	SH23-05201	BELDING RD	NON CRIMINAL	Tefft, Joseph	13 - Otisco Township
08/18/23	SH23-05195	BUTTON RD	VIN INSPECTIONS/	Tefft, Joseph	13 - Otisco Township
08/19/23	SH23-05212	CHICKERING RD	SUSPICIOUS	Pattok, Jason	13 - Otisco Township
08/22/23	SH23-05277	BELDING RD	GENERAL ASSIST	Tefft, Joseph	13 - Otisco Township
08/23/23	SH23-05310	SEELEY RD	Assist Medical	Tefft, Joseph	13 - Otisco Township
08/23/23	SH23-05302	ELLIS RD	GENERAL ASSIST	Tefft, Joseph	13 - Otisco Township
08/25/23	SH23-05355	N WHITES BRIDGE RD	PDA TRAFFIC	Robinson, David	13 - Otisco Township
08/25/23	SH23-05361	STOREY RD	PDA TRAFFIC	Tefft, Joseph	13 - Otisco Township
08/26/23	SH23-05396	BELDING RD	GENERAL ASSIST	Robinson, David	13 - Otisco Township
08/27/23	SH23-05414	INGALLS RD	MENTAL HEALTH	Robinson, David	13 - Otisco Township
08/28/23	SH23-05433	FLAT RIVER TRL	ALARM	Kasul, Chelsea	13 - Otisco Township

Total Records: 31

Assessor's
AUGUST, 2023 Report

During the month I did the following:

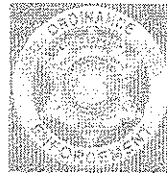
- 1) Processed deeds received from the County and scanned them into database
- 2) Answer questions from property owners – that call, email, voicemail or stop in to see me
- 3) Receive PTA's, PRE's in the mail and from county, and place them in the .Net database
- 4) Scan copies of the PRE's and attach them to the property owners parcel, then shred them
- 5) Working with the County on the Luscomb legal description issues (still not resolved)
- 6) Working thru issues with Rick Wingeier and several deeds that he has done incorrectly
- 7) Working on getting a response back from new Disabled Vets—paperwork incomplete
- 8) Working with Janet Deseno on a possible land split
- 9) Did a PRE adjust for Robinson family.
- 10) Review parcels that Larry has been doing for the re-appraisal field work (still in process for several more months)
- 11) clean up desk with old issues that still needed “odds & ends” work finished
- 12) Place zoning applications and building permits in my .Net database
- 13) Back up my database weekly and send it to the county ftp website
- 14) Back up my attachments each week



Sally Frain

8/30/23

Otisco Township



9663 W. Button Road • Belding, Michigan 48809

616-794-3506

Fax: 616-794-7083

Website: www.otiscotwp.org

Zoning Administrator/Ordinance Enforcement Report

September 6, 2023

To: Members of the Otisco Township Board, Township Planning Commission & Z B A

Fr: Office of Zoning Administrator / Ordinance Enforcement

Re: Zoning & Ordinance Enforcement Report

Please accept this report as an accurate reflection of Zoning & Ordinance Incidents and Concerns. This report may include Building Permits for Otisco Township issued by Ionia County Building Department for the month of August 2023 if available. Please feel free to contact me with any questions, comments and concerns.

August 2023 (SUMMARY)

Concerns / Complaints / Requests:

- ❖ Officer Initiated [0]
- ❖ Complainant/Caller/Requestor Initiated [0]
- ❖ Updates on previous Complaints (1)

Permits Issued:

- ❖ Zoning Compliance Permits: [5] / Permit(s) Denied (0)
 - ❖ Total Number of Outdoor Permits: [1]
 - ❖ Total Number of Business Applications: [0]
 - ❖ Total Number of Demolition Permits: [0]
 - ❖ Total Number of Home Occupation Renewal [0]
 - ❖ Total Number of Salvage-Junk Yard Renewal Permits: [1]
-

Zoning Administrator/Ordinance Enforcement Report

DETAILED REPORT

August 2023

21-43: Zoning Complaint: On 07/22/21 Previous Zoning Administrator started the paper work on a junk complaint. This complaint has been ongoing. The property is at 9541 Belding Rd. A letter had been sent to the property owner on 07/22/21. Follow-up letters were sent on 9/28/21 and 11/30/21. Owner came into office on 12/1/21. Owner explained that they attended a planning commission meeting in 2019 or 2020 in which the commission had voted to allow chickens in R-2 zone. Examined minutes and explained

Otisco Township



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that chickens were only allowed in A-C zone. Owner wished to amend ordinance to allow for chickens to be kept in all zones, or at least the R-2 zone.

Latest Update: I have stopped multiple times over the last few months in an attempt to speak with the homeowner. No contact has been made. I drove by after the storm on 8/24/23, and it appears that a limb has fallen on the chicken coop. After speaking with the neighbor, he stated that the chickens have been moved to his sons and will not be returning. I will monitor this over the coming weeks in an attempt to close this case as compliant.

23-31: Zoning Compliance 7/26/23 Application received for a new home construction at 7775 Sierra dr. Application approved and sent to County Building Department.

23-32: Zoning Compliance 8/7/23 Application received for a pole barn construction at 10363 Fish rd. Application approved and sent to County Building Department.

23-33: Zoning Compliance 8/14/23 Application received for a pole barn construction at 9628 Krupp rd. Application approved and sent to County Building Department.

23-35: Outdoor Gathering Application 8/14/23 Application received for an Outdoor Gathering in Otisco Township for the Lowell Classic Gravel Road Race on 10/28/23. Application will be presented at the September Planning Commission meeting.

23-36: Zoning Compliance 8/21/23 Application received for a new home construction at 7771 Sierra dr. Application approved and sent to County Building Department.

23-38: Salvage Yard Renewal 8/30/23 Application received and satisfactory inspection completed for Thackers salvage yard at 11378 Ellis rd. It is my recommendation to send this application to the Board for approval.

Respectfully submitted,

Larry Mercer jr.
Zoning Administrator

**2023 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	Ionia	Taxable Value	98,669,151
Local Government Unit	Otisco Township		

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2023 tax roll

Source	Purpose of Millage	Date of Election	Charter, etc. MCL 211.34d	2022		2023		2023		Maximum Allowable Millage Rate*	Requested to be Levied July 1	Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
				Millage	Year	Millage	Year	Millage	Year				
ALLOCATED	OPERATING			1.0000	0.8528	1.0000	0.8528	1.0000	0.8528	0.8528	unlimited		
Voted	Fire Protection	Nov-20		1.0000	0.9885	1.0000	0.9885	1.0000	0.9885	0.9885	12/31/2024		
Voted	Roads	Nov-20		2.0000	1.9770	1.0000	1.9770	1.0000	1.9770	1.9770	12/31/2024		
Voted	Public Safety	Nov-20		0.5000	0.4942	1.0000	0.4942	1.0000	0.4942	0.4942	12/31/2024		

Prepared by Lynda Souver Title Clark Total Mills 4.32

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.246, 211.34, and for LOCAL school districts which levy a Supplemental (Hold harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Type Name	Date
<input checked="" type="checkbox"/> Secretary	<u>Lynda Souver</u>	<u>Lynda Souver</u>	<u>8-17-2023</u>
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input checked="" type="checkbox"/> Supervisor	<u>Desmond Pike</u>	<u>Desmond Pike</u>	

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

!!ATTENTION!!

THIS FORM IS NOW MANDATORY TO BE COMPLETED AND RETURNED TO THE EQUALIZATION DEPARTMENT. FAILURE TO RETURN THIS FORM COULD RESULT IN THE IONIA COUNTY BOARD OF COMMISSIONERS NOT APPROVING YOUR MILLAGE RATES FOR TAX COLLECTION

IONIA COUNTY

CHECK LIST FOR 2023 COUNTY APPORTIONMENT

** Form must be returned to the County Equalization Department signed and completed with L-4029 form*

Our Tax Authority has completed the following steps as required by M.C.L. 211.24e ((Truth-in-Taxation)):

- A Separate Truth-in-Taxation hearing is NOT necessary. Our Tax Authority complies with Section 16 of the Uniform Budgeting and Accounting Act.
Enter date your public hearing to adopt your budget was held Mar. 16 2023
- Our Tax Authority is exempt from M.C.L. 211.24e because we levied 1 mill or less in the concluding tax year for operating purposes
- Our Board of Commission or Council or Authority has met and adopted a resolution proposing an additional operating millage rate and proposing a hearing date.
Enter date the said resolution was adopted _____
- Our Board of Commission or Council or Authority has published a hearing notice containing the proposed additional millage rate and percentage increase in operating revenue which would be generated from permitted ad valorem tax levies at least 6 days before the hearing date.
Enter date hearing notice was published _____
- Our Board of Commission or Council or Authority held a Truth in Taxation public hearing pursuant to the hearing notice.
Enter date of Truth in Taxation public hearing _____
- Our Board of Commission or Council or Authority has adopted a resolution adopting additional operating millage which does not exceed that which appeared in the hearing notice published at least 6 days earlier.
Enter date the said resolution was adopted _____

Otisco Township
Taxing Jurisdiction (city, township, etc.)

[Signature]
Clerk or Secretary

Chairperson, President or Supervisor

Dated this 16 day of Mar. 2023

OUTDOOR GATHERING ORDINANCE

Ordinance Summary: This Ordinance is intended to regulate outdoor gatherings. The application for the gathering would be reviewed by the Planning Commission without a public hearing to determine if the application met the Ordinance requirements. Following this review the Commission would make a recommendation to the Township Board for a final decision. The Ordinance contains application requirements and standards for approval.



**TOWNSHIP OF OTISCO
COUNTY OF IONIA, MICHIGAN**

At a regular meeting of the Township Board of the Township of Otisco, Ionia County, Michigan, held in the Otisco Township Hall, 9663 W. Button Road, in said Township on the 14th day of July, 2015, at 7:00 p.m.

PRESENT: Members: P. Reeves-J. Breimayer-L. Sower-B. Oatley-D. Zeigler

ABSENT: Members: _____

The following ordinance was offered by Member Ben Oatley and supported by Member Jan Breimayer.

ORDINANCE NO. 2015- 02

An Ordinance of the Township of Otisco to define and regulate outdoor gatherings.

THE TOWNSHIP OF OTISCO ORDAINS:

SECTION 1 This ordinance shall be known and cited as the Otisco Township Outdoor Gathering Ordinance

SECTION 2 Purpose The purpose of this Ordinance is to ensure the health, safety, and welfare of the event participants and the citizens of Otisco Township during a planned outdoor event or gathering of large numbers of people and to ensure that the proper regulation of the outdoor events occur. The Ordinance is also intended to provide for the proper health, sanitation, fire, police, transportation, utility and public services for such gatherings.

SECTION 3 Definitions

Outdoor Gathering: An event organized to attract the general public which is conducted entirely outdoors and at which entry and participation is controlled by the organizer and where alcohol may or may not be served or permitted to be consumed. Such gatherings include but are not limited to theatrical exhibitions, public shows or displays, entertainment and amusement events, ethnic and music festivals, concerts, arts and craft shows, sporting or recreation events charitable events or other exhibitions, but does not include:

1. Any event held entirely within the confines of a permanently enclosed structure or a parade;
2. An event conducted on church, school or public property as an accessory use to the church, school or public property;
3. Government-sponsored or authorized events held on public property;
4. Athletic events sponsored by schools, colleges, and professional sports teams, or organized amateur athletic associations or leagues;
5. Outdoor or partially outdoor gatherings connected with a residential use and utilizing residential facilities such as wedding receptions, open houses, family reunions and picnics and other familial events that are not open to the public;
6. A "Community Event" being an annual one-day community or neighborhood event organized for the purpose of celebrating community arts, recreation or culture or to commemorate a holiday, seasonal, or special day to the community.
7. Auction sales

SECTION 4 Authorizations

An outdoor gathering as defined herein is permitted in any zoning district upon approval of an Outdoor Gathering Permit by the Otisco Township Board following a recommendation by the Planning Commission in accordance with the procedures and requirements of this Ordinance.

SECTION 5 Applications. An Application for a permit to conduct an Outdoor Gathering must be made in writing on such forms and in such manner as prescribed by the Zoning Administrator of the Township of Otisco and shall be made at least 60 days prior to the date of the proposed Gathering. Each application shall be accompanied by a nonrefundable fee of as set by the Township Board and shall include at the minimum the following information:

- A. The full and complete name, current address and telephone number of the applicant
- B. A statement of the kind, character and type of the proposed outdoor gathering event.
- C. The address, legal description and proof of ownership of the site at which the proposed event is to be conducted. If the applicant is not the land owner then the applicant shall submit an affidavit from the owner indicating their consent to the use of the site for the proposed outdoor gathering.

D. The date or dates and hours during which the proposed event is to be conducted.
F. An estimate of the maximum number of attendees expected at the event for each day it is conducted.

G. A detailed explanation of the event operation which shall address provision for the following:

1. Police, security and fire protection;
2. Food and water supplies and facilities;
3. Health and sanitation facilities;
4. Medical facilities and services including emergency vehicles and equipment;
5. Vehicle access and parking facilities;
6. Camping and trailer facilities;
7. Lighting facilities;
8. Communications facilities;
9. Noise control and abatement;
10. Site cleanup and restoration;
11. A description of all food and beverages whether provided with or without charge and whether consumption of alcohol is anticipated.
12. A demonstration that the Applicant has sufficient liability insurance for the event based on the size of the event.
13. Seven copies of an accurate drawing shall be submitted illustrating the location of the parcel or layout within the Township, lot lines, setbacks of existing and proposed buildings, location and dimensions of the parking area, the width and location of access drives, location of exterior lights, event area, any tents or canopies to be used, land uses within ¼ mile of the property lines, distance to nearest dwelling unit off site and other relevant features of the site and the use as may be required by the Board.
14. The Board may require additional information including verification of approval from applicable Country and State agencies.

SECTION 6 Planning Commission Review

A. The application materials shall be reviewed for completeness by the Zoning Administrator or their agent. An application shall be considered complete if it contains all of the applicable information contained in Section 5 of this Ordinance. The completed application shall be forwarded to the Planning Commission.

B. The Planning Commission shall review the application materials and may require additional information as necessary to complete its review.

C. The Commission shall make a recommendation to the Township Board on the applicants request and shall base its recommendation on how well the request complies with the following standards:

1. Whether or not the operation will be conducted in a manner which will ensure the safety of the event participants and the security and safety of Township residents;
2. Whether or not the event will unreasonably have a negative impact on or create unsafe conditions for adjoining properties and residents due to noise, traffic flow, lighting, pollution, trespass and hours of operation and;

3. Whether or not the event will result in excessive alteration or harm to the natural features of the site.

D. The Commission may attach conditions to its recommendation to ensure the safety of the event participants and the security and safety of Township residents.

SECTION 7 Review by the Township Board

The Township Board shall review the application materials and the recommendation from the Planning Commission and make a decision to approve or deny the application. This decision shall be based on the standards contained in Section 6.C of this Ordinance. The Board may impose conditions with the approval of the Outdoor Gathering Permit to ensure the safety of the event participants and the security and safety of Township residents.

SECTION 8 Validity of Permit

An approved Outdoor Gathering Permit is valid only for the dates as approved by the Township Board. Approval for future Outdoor Gatherings shall require approval of a new permit by the Board in accordance with the procedures and requirements of this Ordinance.

SECTION 9 Permit Restrictions

A Permit shall not be issued to:

- A. An applicant who has been convicted or found responsible for a violation of any federal, state or local law involving moral turpitude, fraud, theft, violence, or controlled substances.
- B. An applicant who is in default to Otisco Township.
- C. An applicant that has previously received an Outdoor Gathering Permit under which the applicant violated any of the restrictions or requirements of that license.
- D. An applicant that has previously received an Outdoor Gathering Permit which resulted in substantial and material complaints to Otisco Township for the activities that resulted during the event.

SECTION 10 Posting of Approved Permit

The approved permit shall be posted in a conspicuous place upon the premises of the Outdoor Gathering site and shall not be transferred to any other person or location.

SECTION 11 Revocation of Permit

The Township Board may revoke a permit whenever the person holding the permit, their employee, or agent fails, neglects or refuses to fully comply with any and all provisions and requirements set forth herein or with any and all provisions, regulations, ordinances, statues, or other laws incorporated herein by reference.

SECTION 12 Permit Violations

It shall be unlawful for a person holding the permit, their employee, or agent, to knowingly:

- A. Advertise, promote or sell tickets to, conduct, or operate an assembly or event without first obtaining a permit as herein provided.

- B. Conduct or operate an assembly or event in such a manner as to create a public or private nuisance.
- C. Conduct or permit an assembly or event with any obscene display, nudity, exhibition, show, play, entertainment or amusement.
- D. Permit any person on the premises to cause or create a disturbance in, around, or near the assembly or event by obscene or disorderly conduct.
- E. Permit any person to unlawfully use, sell, or possess any controlled substance, narcotic drugs or other substances as defined by State Law.

SECTION 13 Violations and Penalties.

- A. A violation of this Ordinance is a Municipal Civil Infraction subject to Otisco Township's Municipal Civil Infraction Ordinance and the enforcement officer for such violation can be the Zoning Administrator, Township Supervisor, or any other person designated by the Township Board.
- B. A violation of this Ordinance is a nuisance per se and is enforceable as such.


SECTION 14 Severability. If any portion of this Ordinance is found invalid by any court, such invalidation shall not affect or limit the remaining portions of this Ordinance or its application.

SECTION 15 Effective Date. This ordinance shall become effective 30 days after its publication or seven days after the publication of a summary of its provisions in a local newspaper of general circulation.

AYES: Four
 NAYS: One
 ABSENT/ABSTAIN: Zero

ORDINANCE DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the Township Board of the Township of Otisco at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.


 Linda Sower, Township Clerk

**OTISCO TOWNSHIP
IONIA COUNTY, MICHIGAN**

Ordinance No. _____

NOISE ORDINANCE

An Ordinance to secure the public health, safety and general welfare of the residents and property owners of Otisco Township, Ionia County, Michigan, by the regulation of noise within said Township and to prescribe the penalties for the violation thereof.

THE TOWNSHIP OF OTISCO, IONIA COUNTY, MICHIGAN, ORDAINS:

Section 1: Title

This Ordinance shall be known and cited as the Otisco Township Noise Ordinance.

Section 2: Noise Regulations

A. General Regulations. No person, firm or corporation or other legal entity shall cause, create, assist in creating, continue or permit the continuance of any excessive, unnecessary, or unusually loud noise or disturbance which either endangers the comfort, health, peace, quiet or safety of persons in the Township or their property, or annoys or disturbs a reasonable person of normal sensitivity.

B. Specific Violations. The following acts, among others, are hereby declared to be loud, disturbing, injurious, and unnecessary and unlawful noises in violation of this Ordinance; provided, however, that the specification of these acts is not to be construed to exclude other violations of this Ordinance not specifically enumerated:

1. Amplified Sound and Musical Instruments. The playing of any radio, phonograph, television, amplified or unamplified musical instrument, loud speaker, tape recorder, compact disc player, or other electronic sound procuring devices, in such a manner or with volume, at any time and place, so as to annoy or disturb the quiet, comfort, or repose of persons in any office or in any dwelling, hotel, hospital, or other type of residence, or of any person in the vicinity.

a. The operation of such musical instrument or electronic sound producing device in such a manner as to be plainly audible on a property or in a dwelling unit other than the unit in which it is located, shall be *prima facie* evidence of a violation of this Ordinance.

b. The operation of any such electronic sound producing device in such a manner as to be plainly audible at a distance of 50 feet from the vehicle in which it is located shall be *prima facie* evidence of a violation of this Ordinance.

C. Exceptions. This Ordinance shall not prohibit:

A. Emergency Vehicles. Any police vehicles, ambulances, fire engine or emergency vehicle while engaged in necessary emergency activities.

B. Highway and Utility Maintenance and Construction. Excavation or repair of bridges, streets or highways or other property by or on behalf of the State of Michigan, the Township, or the County of Ionia, or any public utility, or any agency of the foregoing when the public welfare, safety and convenience necessitates the performance of the work at such time.

C. Warning Devices. Warning devices omitting sound for warning purposes as required by law.

D. Agricultural Operations. Noise created by agricultural operations which is permitted by the Right to Farm Act, being Public Act No. 93 of 1981, as amended.

E. Township Approved Activities. Township sponsored or approved parades, festivals, fairs or events.

F. Construction Projects. Construction noise between the hours of 7:00 a.m. and 9:00 p.m., as long as a valid building permit has been issued by the Township and is currently in effect, if applicable.

G. Repair and Maintenance Work. Noise occurring between 7:00 a.m. and 9:00 p.m. caused by home or building repairs or from maintenance of *vehicles, equipment, and/or* grounds.

H. Firearms. Noise emanating from the discharge of firearms, providing the discharge of the firearms is authorized under Michigan law and all local ordinances.

I. Approved Activities. Activities for which specific provisions are made for noise, including provisions made in the Township Zoning Ordinance or conditions of approval placed upon site plan, special land uses, or other zoning approvals.

Section 3: Violation; Municipal Civil Infractions.

A. Any person, firm, corporation, or other entity who violates this Ordinance or who uses or permits the use of any property in violation of this Ordinance is responsible for a municipal civil infraction, and its subject to payment of a civil fine of not less than \$100 or more than \$250 for each violation, plus the Township's attorney fees and other costs incurred in enforcing this Ordinance.

B. Repeat offenses shall be subject to increased civil fines. For purposes of this section, "repeat offences" means a second (or subsequent) violation of this Ordinance committed by a person within six months of another violation for which the person admits responsibility or is determined to be responsible. The increased fine for a repeat offense shall be as follows:

1. The civil fine for violation that is a first repeat offense shall be not less than \$250 nor more than \$500 for each violation, plus the Township's attorney fees and costs incurred in enforcing this Ordinance.

2. The civil fine for a violation that is a second repeat offense or a subsequent repeat offense shall be not less than \$500 nor more than \$1,000 for each violation, plus the Township's attorney fees and costs incurred in enforcing this Ordinance.

3. Each day on which a violation of this Ordinance continues constitutes a separate offense and shall be subject to civil fines.

C. The foregoing sanctions are in addition to the Township rights to seek other appropriate and proper remedies, including actions in law or equity.

Section 4: Validity

The several provisions of this ordinance are declared to be separate; if any court of law shall hold that any section or provision thereof is invalid, such holding shall not affect or impair the validity of any other section or provision of this ordinance.

Section 5: Repealer

Any ordinances or parts of ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 6: Effective Date

This Ordinance shall take effect thirty (30) days following publication.

The undersigned Clerk of the Township of Otisco hereby certifies that this Noise Ordinance was duly adopted by the Township Board at a meeting held on the _____ day of _____, 2023, and that this ordinance (or summary thereof) was published on the _____ day of _____, 2023 in the _____. This Ordinance shall take effect thirty (30) days after said date of publication.

Lynda Sower, Township Clerk

TOWNSHIP OF OTISCO
COUNTY OF IONIA
STATE OF MICHIGAN

RESOLUTION # _____

NOW, THEREFORE BE IT RESOLVED THAT THE TOWNSHIP APPROVES THE IONIA COUNTY ROAD DEPARTMENT TO INSPECT AND PERMIT NEW DRIVEWAYS ON PRIVATE ROADS WITHIN THE TOWNSHIP.

At a regular meeting of the Board of Trustees of the Township of Otisco, Ionia County, Michigan, held at the Otisco Township Hall located at 9663 Button Road, Belding, Michigan, on the 12th day of September, 2023 at 7:00 p.m. local time.

It was moved by member _____ and supported by member _____ that the following Resolution be adopted.

Yeas:

Nays:

Absent:

Resolution Declared Adopted:

Lynda Sower, Township Clerk