

OTISCO TOWNSHIP REGULAR BOARD MEETING
January 9, 2024 @ 7:00 p.m.
Otisco Township Hall

The meeting was called to order by Supervisor, Desmond Pike.

Roll Call: John Feuerstein, Trustee; Joe Borek, Trustee; Paula Byrne, Treasurer
Lynda Sower, Clerk; Desmond Pike, Supervisor

A short Prayer was given by Pike.

Pledge Allegiance to the Flag was recited.

Approval of Agenda: Borek requested that we talk about the snow plowing of parking lot.
Byrne moved to approve agenda with addition and Feuerstein supported.
5-0 approved.

Brief Pubic Comment: Jeff Hunter; ask about the taking of bids to build the addition to hall.
Cara Johnson; ask about a contractor, because we were supposed to hire an architect. And it has not been done. She called Tissue and found that he does not have an architect.
Kristie Warner-Walls stated that the minutes did not reflect what she was asking at the last meeting. She just wanted to make sure at budget, there was adequate funds for new officials to get training for their jobs, and paid extra to do the training.

Approve Minutes: Pike stated the he didn't think Jeremy Hopkins was from Keene Twp. but was in Otisco.

The spelling of Whitmer and Kristie are incorrect.

Byrne moved to approve minutes with changes and Feuerstein supported. 5-0 approved

Approval of Payables & Payroll: Pike stated that we bought Lyle a new 2 wheel dolly. He also wanted to know about the bill for Taxes 2011. After a decision and the Deputy Treasurer going and getting the bill out for the board to see. It was noted that the County Treasurer needed to be informed about this error. Roll Call Vote: Feuerstein, yes- Borek,yes-Byrne,yes-Sower,yes-Pike,Yes 5.0 approved.

Payroll	\$11,508.20
Sheriff	\$ 3,639.13
Accts Payable	<u>\$ 5,592.52</u>
TOTAL	\$20,739.85

Assessor: The Assessor, Sally Frain had reports in all board members folders.

Cemetery Committee: No meeting

Planning Commission: Borek reported about the survey that was sent to land owners, it was 25 yes and 85 no for solar farms.

ZBA: Feuerstein reported that they had a mandatory meeting and all officers were the same as last year. Joe Tarkowski, Chair; John Feuerstein co-chair; Laura Staats, secretary.

Zoning Administrator: Larry Mercer, placed reports in the boards folders.

Old Drop Box Bids: Pike received one bid for this. \$25.01 from Joe Borek

Luscomb Survey: Sally Frain, Assessor would like to have the board get the Luscombs to have a survey on the two properties on Ellis Rd. To put on the tax roll. Borek moved to do this and Pike supported. Roll Call Vote Borek, yes; Byrne, yes; Pike, yes; Feuerstein, no; Sower, yes. 4-1 approved

Hall Expansion Contractor: Pike stated that they placed an ad in the paper and had no response. The committee has approached other contractors and designers and there was no one interested. Gary Tissue was contacted and he is interested and he has drawn up blue prints and he is getting them stamped to be commercial, I don't know how but he is. He is well aware that he has to have an architect following this project. The architect that he is working with is willing to do it. There was a question from Jeff Hunter wanting to know when they decided to look for an architect/builder. There was further discussion. Pike stated that the public could hire a lawyer if they wanted, because they are going forward. Pike stated that he was planning on voting on the expansion tonight, but they don't have a contract.

Poverty Exemption Resolution: Byrne moved to approve the Poverty Resolution and Feuerstein supported. Roll Call Vote - Byrne-yes, Borek-yes, Feuerstein-yes, Sower-yes, Pike-yes 5-0 approved.

Policies & Procedures: Byrne moved to Table these until next month and supported by Borek 5-0 approved

Budget Meeting Dates: Jan. 16 @ 6:00p.m. – Jan. 23, 2024 – Jan. 30, 2024.

Technology-Kore/Hi Com. Inc. Managing Services, Back, and Firewall: Delbert Pike, Deputy Supervisor gave us a run down on what we are getting for our money. He would recommend that we go with the package that Kore/ HI has made out for us and it will be a proactive system. They will be looking at things before we have problems. Instead of waiting for things to happen and then calling the tech. Borek moved to get the full package for 3 years at the cost of \$4885.80 plus annually \$10,600.00, and Pike supported. Roll Call Vote- Pike-yes, Byrne-no Borek-no, Feuerstein-yes, Sower-yes. 3-2 approved

METRO Act Right-of-Way Permit Extension: This would be an extension of five years until February 7, 2029. Borek moved that we accept Point Broadband contract and Feuerstein supported. Roll Call Vote Feuerstein-yes Borek-yes, Byrne-yes, Sower-yes, and Pike-yes. 5-0 approved

1099 Recipients - We will address this on the 16th at the budget meeting.

Snow Plowing: It was decided that someone should talk with Patrick Haney about making sure the Plowing gets done before meeting and what the board expects from his company.

Public Comment: Cara Johnson wanted to know where the money would come from for the Hi/Kore contract. She also stated that she looked at the minutes in the binder for 2023 minutes that in February – Feuerstein moved to hire an Architect for \$10,000 for the expansion and Sower supported.

Delbert Pike ask to have the floor, he stated that the money for the Hi/Core contract is coming from General Services Admin. Dept 233

There was more discussion about the addition.

Joana Johnson ask about the solar survey- stating that if people owned multiple parcels of properties in the township than they would get surveys for each parcel, so the survey should have been done in a different manner.

Meeting adjourned at 9:00 p.m.

Minutes Submitted By:

Lynda Sower

OTISCO TOWNSHIP BUDGET MEETING
JANUARY 29, 2024 @ 6:00 P.M.
OTISCO TOWNSHIP HALL

The meeting was called to order by Supervisor, Desmond Pike.

Roll Call: Joe Borek, Trustee; John Feuerstein, Trustee; Desmond Pike, Supervisor

Lynda Sower, Clerk

Absent: Paula Byrne

A short Prayer was given by Pike.

Pledge of Allegiance was recited.

Approval of Agenda: Feuerstein moved to approve the agenda and Borek supported. 4-0 approved

Public Comment: Jeff Hunter ask Pike when he was going to have office hours.

Cemetery Committees Wages: Borek moved that the board defund the Cemetery Committee and Sower supported. Roll Call Vote: Pike,yes-Feuerstein.no- Borek, yes-Sower,yes 3-1 approved

Word changing of cemetery rules: One grave space for present residents or past residents \$150 Sower moved to change this wording and Borek supported. All members were in agreement.

Grave Openings and Closings: Borek moved that we pay Gregg Terry, Sextant, at the current rates – but to address later in the summer for raises and cost for monument footing to be adjusted if need be, and Pike supported. 4-0 approved

Millage Rate: Pike moved to raise the rate to \$.67 and Borek supported. 4-0 approved

Otisco Township Fee Schedule: Borek moved to keep this the same as previous year and Feuerstein supported. 4-0 approved

We will talk about this again at the April 2024 meeting. Some questions about the Escrow fees.

Pike stated the we need to talk to our attorney, Jim Dozemen about the Octagon House, about our cost of \$2,600 for clean-up and our attorney fees at that time.

Meeting adjourned at 8:30 p.m.

Minutes Submitted By:

Lynda Sower – Otisco Township Clerk

**OTISCO TOWNSHIP BUDGET MEETING
BUDGET & GENERAL APPROPRIATION ACT FOR 2024-2025
JANUARY 24, 2024 @ 6:00 P.M.
OTISCO TOWNSHIP HALL**

The meeting was called to order by Supervisor Desmond Pike.

Roll Call: John Feuerstein, Trustee; Joe Borek, Trustee; Paula Byrne, Treasurer;
Lynda Sower, Clerk; Desmond Pike, Supervisor.

A short prayer was given by Pike.

Pledge of Allegiance was recited.

Approval of Agenda: Byrne moved to approve the agenda and Feuerstein supported.

Roll Call Vote: Feuerstein yes- Borek yes- Byrne yes- Sower-no – Pike-yes 4-1 approved

Public Comments: There were some comments about where the money was coming from for the addition. Why we did not hire an Architect yet?

New Business: At this point Delbert Pike, Deputy Supervisor told the board that we had to do some amendments to the 2023-2024 budget. We need to add to the Drains, depart. 445 and take away from Street Lights445. Feuerstein moved to take \$1000 from dept. 448and add it to dept. 445, Borek supported. All members voted yes approved 5-0

Budget: We started with the official's wages.

Supervisor \$19,000 (same as previous year)

Byrne moved to approve this wage and Borek supported. All members were in agreement 5-0

Clerk \$20,100 (same as previous year)

Borek moved to approve this wage and Feuerstein supported. All members were in agreement 5-0

Treasurer \$20,100 (same as previous year)

Borek moved to approve this wage and Feuerstein supported. All members were in agreement 5-0

Trustees \$4,300 (same as previous year)

Borek moved to approve this wage and Byrne supported. All members were in agreement 5-0

Freezing the wages for Assessor \$23,400

Freezing wages of Zoning Admin \$17,360

Byrne moved to approve these wages and Sower supported. All members were in agreement 5-0

Deputy's wages will stay the same as previous year.

Cemetery Records will stay the same as last year.

Janitorial Staff will stay the same.

Cemetery fees will stay the same as last year.

Election workers will stay the same.

Meeting adjourned at 7:45 p.m.

Minutes Submitted By:

Lynda Sower – Otisco Township Clerk