

Planning Commission
Preliminary Meeting Notes

- Call to Order:** Tarkowski opened meeting at 7:00.
- Roll Call:** Tarkowski, Mason, Johnson, Pachulski, Ostrander, Malone, Pike. Absent: None
- Approval of Agenda:** Pachulski suggested since the planner was present, to move - A.) The 5 year plan up on the agenda to after the ZBA Mtg Report. Mason made a motion to approve agenda, with a second from Ostrander. Passed 7-0.
- Approval of Minutes:** Mason made a motion to approve the October 2nd 2019 meeting minutes with a second from Ostrander. Passed 7-0.
- Public Comment:** **None**
- Correspondence:** **A.) Zoning Administrator Report**
- Roger gave everyone a copy of his report. He read over all the updates he has worked on. Pachulski asked Roger if he followed up on anonymous complaints. Roger said yes he does and explained that Otisco is a complaint driven system. Pachulski remembers a time when the TWP Board passed a resolution to only follow up on complaints that had a name? After discussion it was decided Johnson would ask the TWP Board if they remember such resolution.

B.) Board MTG Report

Johnson stated the Par Plan Risk Assessment Insurance were out at the TWP and did an audit of things that need review and updated. The Auditor for the TWP gave his annual report and said the TWP is sitting well. Daller is looking into material to cover the foundation on the TWP Hall where the weed whipping has ruined it. Borek services was renewed for snow plowing.

C.) ZBA Report

Mason reported there was no meeting but will be one in December.

Unfinished Business:

A.) 5 Year Plan

The planner reviewed the changes that were made and confirmed they were correct. She noted the change in the Road Commission now becoming part of the county and said she would change the name to the County Road Dept. She gave everyone a time line with dates for public hearings and reviews to finish the Master Plan review. She said next step was for the Planner to compile a draft to bring to next meeting. If it is approved then it will go to the board for approval.

New Business:

A.) Home Occupation Patrick Haney

Roger stated he has a Lawn Care/Snow Plowing business and qualifies as a Level 1 due to not having any employees. Mason made a motion to approve the Level 1 Home based business permit with a second from Johnson. Approved 7-0.

B.) Home Occupation Jeff Hunter

Jeff owns and operates his own construction business and qualifies as a Level 1 with no employees. Pike made a motion to approve the Level 1 Home Based Business Permit with a second from Mason. Approved 7-0.

C.) Wind Energy Conversion System

Roger stated he reached out to the TWP attorney and as of now we do not have a Wind Energy Ordinance but it is recommended we have one. He gave an example ordinance. Mason made a motion to table until next month to give everyone a chance to read it, with a second from Malone. Passed 7-0.

D.) Chickens / Eureka Township Ordinance

Roger went over Eureka TWP Ordinance for chickens on non agricultural parcel and how many are allowed. Mason made a motion to table until next month when Roger could write something up with a second from Pachulski. Passed 7-0.

Unfinished Business:

B.) Rules for the Playground

Tabled until next month when Johnson will provide example from the Par Plan risk control.

C.) Ordinance Book

Roger has had much to update in the book with stand alone ordinances. He believes he has everything and would like Tarkowski and Mason to take a look and compare their books to what he has and see if there is

anything missing. Roger has them all on Google docs and after approval will have them printed for us.

Public Comment: Kristie Walls would like to see it be a searchable PDF on the website.

Closing Comments: Pachulski still not thrilled with the Home Occupation ordinance. He feels it needs to be addressed at next meeting. Pachulski made a motion to open back up for discussion next month with a second from Ostrander. Passed 5-2.

Adjourn: First by Mason with a second from Tarkowski at 9:05 PM. Passed 7-0.