

OTISCO TOWNSHIP
Preliminary

ZONING BOARD of APPEALS Mandatory Meeting MINUTES for January 11, 2021

- Members Present:** Joe Tarkowski – Board Member; John Feuerstein – Board Member, Laura Staats – Secretary
Also present: Roger Vander Molen – Zoning Administrator, Jim Tarkowski – ZBA Alternate; Glenn Geiger – ZBA Alternate,
- Call to Order:** Roger Vander Molen called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.
- Agenda:** Motion made by Staats and supported by Tarkowski to approve the Agenda as written. Passed 3 - 0
- Election of Zoning Board Officers:** Staats made a motion to have Joe Tarkowski be Chairperson, John Feuerstein to be co-chairperson, and that she remain the Zoning Board of Appeals Secretary. Seconded by Tarkowski.
Vote taken, approved 3 - 0
- Approve Minutes:** Minutes from the December 11, 2020 meeting were reviewed. Feuerstein made a motion to accept the minutes as written, supported by Staats, passed 3 - 0
- Board Reports:**
Zoning Zoning Administrator, Vander Molen made a few comments on the included written zoning report regarding the Home Occupancy Business Letter about license renewals he sent out and the follow-up inspections to be done. See written report.
- Township Board:** New Board Members introduced themselves.
- Planning Commission:** Is looking into updating an ordinance regarding the use of shipping containers to be used for storage sheds. They also reviewed rules that will apply to the use of the new pavilion, it was accepted with minor changes. Will be submitting a request to the Otisco Township Board asking what they would like to see addressed in 2021.
- Old Business:** None
- New Business:** None
- Public Comment:** None
- Member Comment:** Staats asked for an update on the octagon house, does the owner have an occupancy permit, as they appear to be living there. ZBA Administrator Vander Molen will inquire with county to find out if they have received an occupancy permit.
- Proposed Agenda:** Review and approve the minutes for January 11, 2021 meeting.

Adjourn:

Staats moved to adjourn the meeting, seconded by Tarkowski.
Passed: 3-0 Meeting adjourned at 7:15 PM

Next Meeting:

February 2021 Meeting canceled, no new business. Next scheduled meeting March 8, 2021 meeting at 7:00 pm at the Otisco Township Hall. Subject to cancelation if there is no new business. April is a mandatory meeting and will be held.

Respectfully submitted,
Laura J Staats, Secretary