

**OTISCO TOWNSHIP**  
*Preliminary*  
**ZONING BOARD of APPEALS Mandatory Meeting MINUTES for July 13, 2020**

- Members Present:** Frank Mason – Chairperson; Dan Ziegler – Vice- Chairperson, Laura Staats – Secretary  
Also present: Roger Vander Molen – Zoning Administrator
- Call to Order:** Frank Mason called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.
- Agenda:** Motion made by Laura and supported by Dan to approve the Agenda as written. Passed 3 - 0
- Approve Minutes:** Minutes from the January 13, 2020 meeting were reviewed. Dan made a motion to accept the minutes, it was supported by Laura, passed 3-0
- Board Reports:**
- Zoning** Zoning Administrator, Roger Vander Molen included a written zoning report. See written report. Roger noted that in a location on Dietz Road, Joseph Rodrigues spreads septic waste on the fields, as permitted. He purchased Richards Septic Service in 2015. Roger reminded him that the permit must be renewed every five years, and that an annual report is required. Roger gave a brief overview of the Gold Lake property owned by George Chickering, this will be on the August agenda.
- Township Board:** Dan reported that the Board’s focus has been on the August 4, primary election for 2020. Standard monthly business was handled.
- Planning Commission:** A finalized 5 Year Master Plan for Otisco Township has been completed and will be presented to the Board for review and passage. Ordinances included were Animals, Parking & Storage, and Wind. The Wind Ordinance is still in progress. Rules for the playground and pavilion will be submitted for final approval. Parking for the pavilion area is also being looked into. The Master Plan includes allowing the residence on M-44 living in the Industrial Zone to request their home be rezoned as residential. Roger asked if the Planning Commission will consider an ordinance regarding use of shipping containers as storage units.
- Old Business:** None
- New Business:** None
- Public Comment:** None
- Member Comment:** None
- Proposed Agenda:** Review and approve the minutes for July 13, 2020.  
George Chickering
- Adjourn:** Dan moved that the meeting be adjourned, seconded by Laura.  
Passed: 3-0 Meeting adjourned at 7:32 PM
- Next Meeting:** August 10, 2020 at 7:00 pm at the Otisco Township Hall.

Respectfully submitted,  
Laura J Staats, Secretary