

**OTISCO TOWNSHIP REGULAR MEETING
FEBRUARY 14, 2023 @ 7:00 P.M.
OTISCO TOWNSHIP HALL**

The meeting was called to order by Supervisor, Desmond Pike

Roll Call: Feuerstein, Trustee; Borek, Trustee; Sower, Clerk; Pike, Supervisor

Absent: Bryne, Treasurer

A short Prayer was given by Pike.

Pledge of Allegiance was recited.

Approval of Agenda: Pike had additions to the agenda. New Business – a1f. open bids
b. Wages & Fees- c. Hall expansion- d. forms- e. Board of Review. Borek moved to approve
the agenda with the additions and Feuerstein supported. 4-0 approved

Public comment: Howard Uiterdyk ask about the wages for the zoning administrator at
\$18,340. He also suggested that the Supervisor resign. Otisco Township deserves better.

Approve Minutes: Jan 10, 2023 – Feuerstein stated that the Vice-Chair was missing from the
List of officers and needs to be corrected. Vice-Chair is John Feuerstein. Feuerstein
moved to approve the minutes with correction and Borek supported. 4-0

Jan. 17, 2023 – Hall expansion: Borek moved to approve the minutes and
Pike supported. 4-0 approved

Jan. 25, 2023 – Budget Meeting – Borek moved to strike out the Asterisk
on last page and the asterisks on page one and Feuerstein supported. 4-0 approved

Jan. 8, 2023 – Budget Meeting - Feuerstein moved to approve the minutes
and Borek supported. 4-0 approved

Accounts Payable & Payroll: Feuerstein moved to approve the bills and Pike supported.
4-0 approved

Payroll	\$10,301.16
Fire	\$23,241.00
Sheriff	\$ 3,538.07
Payables	<u>\$22,798.82</u>
TOTALS	\$59,879.05

Reports:

Township Deputy: Deputy Tefft reported that there were 19 complaints: one was an assault.

Assessor: All board members received a report in their folds. Pike let the people know about
the next Board of Review Meetings March 13, 2023 – 3:00 p.m. – 9:00 p.m.

March 14, 2023- 9:30 a.m. – 3:30 p.m.

Pike stated that if you have trouble with your taxes or you are a disabled veteran; or veteran;

or poverty. The Assessor has paper work for you to fill out to try and get help with your taxes.
Cemetery Committee: Laura Staats stated that the next meeting would be Feb. 16, 2023 at 7:00 p.m. She also gave Pike a Resolution for both Cemeteries for a Memorial Garden at both cemeteries in the future.

Planning Commission: Borek reported that there were two members absent from the last meeting, but they talked about the Solar & Wind Ordinance. They also talked about a noise complaint that was brought to them. Pike stated that he would like to send a survey out to the residents to see what their views are on the subject. There was a discussion about e-mails, flyers, Website. Pike moved that we have the planning commission pursue the survey and bring it to the Board.

ZBA: Feuerstein reported that the lot line for Jice Pharmaceutical had been moved. The variance was decided and given a setback that connect the two buildings.

Zoning Administrator: Larry Mercer reported that he was working on two complaints.

9541 Belding Rd. – waiting on a date about chickens & junk

8312 Palmer Rd. - pretrial date – February 28, 2023

Larry also stated that he was moving in the right direction now on a couple of other properties; Bartonville Rd. & Jenks Rd.

Unfinished Business:

Budget Amendments: Tabled to next month meeting

Technology Direction: Not met with anyone yet.

Budget: Pike reported that the next budget meeting would be February 22, 2023 & 6:00 p.m.

Audit: Pike stated that the Forensic Auditors met with the board on last Friday. They had some suggestions about a new CPA & some management corrections, but the monies all looked good.

New Business:

Opening of Bids: It was decided that the tree trimming bids would not be opened, because the bidders need a packet to be able to bid wisely. Borek moved that we wait until next month and work on packets for all bidders and Pike supported.

Bids for roadside mowing: There was only one bid and that came from J. Jablonski & Sons Inc. Total would be \$3,582.75 per mow. There was one stipulation in the bid: If they do not receive the Ionia County Bid for roads they will withdraw their bid. Feuerstein moved to reward them the bid on roadsides and Sower supported. 4-0 approved

Grass Mowing, Hall & Cemeteries: Belding Lawn Care was the only bid. Under a one year contract would be

Mowing Cemeteries weekly for approx. 27 weeks	\$11,070.00
Mowing at hall weekly for approx. 27 weeks	<u>\$ 2,160.00</u>
	\$13,230.00

Sower moved to award Belding Lawn Care the bids as quoted, and Pike supported. 4-0 approved

Plowing Hall & Sidewalks @ 2in.	\$40.00 per plow
Salt- as needed	\$20.00 per bag

Pike moved to award Belding Lawn Care the bid as quoted and Feuerstein supported.
4-0 approved

Recycling and Maintenance did not receive any bids. Tabled until next month's meeting.

Hall Expansion Architect: Pike contacted the lawyer about the ARPA money and it can be used for the expansion. Feuerstein moved to hire an architect to start blueprints and Sower supported. 4-0 approved

Forms: Pike stated that they would like some forms for expenses, wages, mileage, etc. Will be looked at in the future.

Closed Meeting at 8:30 p.m.
Opened Public Hearing 8:40 p.m.

The Supervisor started the meeting with reading all the Resolutions for wages.

Resolution 2023-02 Supervisor wages \$19,000 per year
Motion Feuerstein – Support Borek 4-0 approved
Resolution 2023-04 Clerk Wages \$20,100 per year
Motion Pike - Support Feuerstein 4-0 approved
Resolution 2023-05 Treasurer Wages \$20,100 per year
Motion Feuerstein - Support Borek 4-0 approved
Resolution 2023-06 Trustees Wages \$ 4,300 per year per person
Motion Pike - Support Sower 4-0 approved
Resolution 2023-07 Fees & Wages
Motion Borek - Support Feuerstein approved 4-0
(See attached resolutions after monthly minutes)

Closed Public Hearing at 9:00 p.m.
Opened Meeting 9:05 p.m.

Public Hearing: Cara Johnson wanted to know if the Road Dept. had talked with the board about project they believe should be done. Pike answered we have not heard from them.

Ross Gregory wanted to know where the board was at with the Coyote Trail.

Board of Review: Pike stated that they needed a person to fill an opening and he is presenting Chris Bryne to fill the position Borek moved to accept Bryne and Feuerstein supported. 4-0 approved

Maryann Reeves commented that The Smyrna Social Club was having a St. Patricks Day celebration on March 11, 2023.

Borek and Pike will work on packets for the bidding process.

Meeting Adjourned at 9:20 p.m.

Minutes Submitted by:

Lynda Sower
Otisco Township Clerk