

**OTISCO TOWNSHIP**

*Preliminary*

**ZONING BOARD of APPEALS Mandatory Meeting MINUTES for January 9, 2023**

- Members Present:** John Feuerstein – Board Member, Laura Staats – Secretary, Joe Tarkowski –Board Member; Also present: Larry Mercer – Zoning Administrator, Jim Tarkowski – Alternate ZBA Board Member;
- Call to Order:** Joe called the meeting to order at 7:02 p.m.  
The Pledge of Allegiance was recited.
- Agenda:** Motion made to approve the agenda as written. Passed 3 - 0
- Approve Minutes:** Motion made to approve the minutes from October 10, 2022 meeting. Passed 3 - 0
- Board Reports:** John commented that the Township Board Meeting will be held on Tuesday night.
- Zoning Report:** Administrator, Larry made a few comments on the included written zoning report.
- Planning Commission:** There will be a Public hearing for review of the Township Wind and Solar Ordinances on January 17, at the Township Hall at 7:00 pm. It is open to the public.
- Old Business:** None
- New Business:**
- Election of Zoning Board Officers:** Motion made and seconded to keep the current slate of officers, the vote was taken, Joe Tarkowski, Chairman, John Feuerstein, co-chairperson, Laura Staats, Zoning Board of Appeals Secretary. Jim Tarkowski and Glenn Geiger Alternates. Passed 3 - 0
- Meeting Schedule**
- For 2023:** Meeting schedule is accepted as presented with the exception of moving the August 7 meeting date to August 14, to keep it in line with the second Monday of each month.
- Public Hearing Open**
- Jice Pharmaceutical Variance request**
- 7:15 – Request for relief from current setbacks in Zone C-1 under Section 1.420. Request a variance to allow changing the property line of his property at 6895 Belding Rd to keep the mezzanine already constructed fully on property #34-130-013-000-155-00. Currently, this mezzanine crosses the property connecting the Jice Pharmaceutical building and Clean Cut Landscaping at 6870 Hawley Highway, property #34-130-013-000-155-03, the address.
- Public Comment:** None

**Zoning Board of Appeals** After some discussion it was determined that some additional information is required before a final decision can be made. The Zoning Board of Appeals agreed to table their decision until this information could be made available to them. It was suggested that a survey would be helpful. The matter at hand is not time-sensitive and a delay will not be detrimental to either party involved.

**Public Hearing Closed** 7:45

**Member Comment:** None

**Meeting Dates:** Next scheduled meeting is February 13, 2023, at 7:00 pm. At the Township Hall.

**Next Proposed Agenda:** Review and approve the minutes for January 9, 2023 meeting.

**Adjourn:** Motion to adjourn the meeting was made and seconded.  
Passed: 3-0 adjourned at 8:25 PM

**Next Meeting:** Larry Mercer will send a notification and agenda for the 7:00 pm at the Otisco Township Hall.

Respectfully submitted,  
Laura J Staats, Secretary