

OTISCO TOWNSHIP

Preliminary

ZONING BOARD of APPEALS Mandatory Meeting MINUTES for January 13, 2020

- Members Present:** Frank Mason – Chairperson; Dan Ziegler – Vice- Chairperson, Laura Staats – Secretary, Joe Borek - Alternate
Also present: Roger Vander Molen – Zoning Administrator
- Call to Order:** Frank Mason called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.
- Agenda:** Motion made by Dan and supported by Laura to approve the Agenda as written. Passed 3 - 0
- Approve Minutes:** Minutes from the December 9, 2019 meeting were reviewed and corrections were noted. Dan made a motion to accept them with the noted changes, it was supported by Laura, passed 3-0
- Board Reports:**
- Zoning** Zoning Administrator, Roger Vander Molen included a written zoning report. See written report. He stated that the updated Zoning Ordinance Book is near completion and will be finished once the new ordinances that the Planning Commission is working on have been completed and approved by the Township Board.
 - Township Board:** Dan reported that the Board is starting to work on the Budget for the year. Meeting will be held over the next few weeks, with the first budget meeting being held Tuesday, January 21, 2020.
 - Planning Commission:** is working on zoning changes for the Master Plan for the Township. Ordinances that are under consideration include Animals, Parking & Storage, and Wind Ordinance.
- Old Business:** None
- New Business:** Election of Officers
Dan made a movement that the same slate of officers be kept, Laura seconded, passed 3-0
Frank Mason – Chairperson
Dan Ziegler – Vice- Chairperson
Laura Staats – Secretary
- Public Comment:** None
- Member Comment:** There was a brief discussion on the mandatory meeting dates. A quick review of the By-Laws did not define the mandatory dates.
- Proposed Agenda:** Review and approve the minutes for January 13, 2020.
- Adjourn:** Dan moved that the meeting be adjourned, seconded by Laura. Passed: 3-0 Meeting adjourned at 7:23 PM
- Next Meeting:** February 10, 2020 at 7:00 pm at the Otisco Township Hall.

Respectfully submitted,
Laura J Staats, Secretary