

OTISCO TOWNSHIP BUDGET MEETING
January 20, 2025 @ 6:00 P.M.
OTISCO TOWNSHIP HALL

The meeting was called to order by Supervisor, Bruce Feuerstein.

Roll Call: Joe Borek, Trustee; Stephanie Wireman, Trustee; Paula Byrne, Treasurer;
Vicky Byrne, Clerk; Bruce Feuerstein, Supervisor

Opening Prayer was given by Feuerstein.

Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Stephanie moved to approve the agenda supported by Paula.

Roll call vote: passed 5-0

Brief Public Comment- No public in attendance.

Old Business: None

New Business:

A: Setting of wages & township fees: In general discussion it was agreed all salary and hourly employees would stay at the same rates. There were some fee updates that will be defined in the Resolutions to be presented at the next budget meeting.

B: Budget:

- 1) In Fund 101 General Revenue, Paula moved, Stephanie supported all lines stay the same except State Revenue Sharing was decreased from 264,049 in 2024-2025 fiscal year, to 233,258 as projected by our state representative's office. Our ongoing allowance for transfer of funds to Capital Assets, per discussion with auditors, must be moved from 101-000-699.101 to a new account 101-965-995.401. Passed 5-0.

In Fund 101 Expenses:

- 2) Dept 101 Township Board – Joe moved, Paula supported no change. Passed 5-0.
- 3) Dept 171 Supervisor – Bruce moved, Paula supported no change. Passed 3-2.
Stephanie, No; Joe, Yes; Paula, Yes; Bruce, Yes; Vicky, No.
- 4) Dept 215 Clerk – Paula moved, Joe supported approving all lines “as is”, but zeroing out 101-215-703.001 Scanning Wages. Passed 3-2. *Vicky, No; Stephanie, No; Joe, Yes; Paula, Yes; Bruce, Yes.*
- 5) Dept 223 Professional Services – Paula moved, Joe supported no change. Passed 5-0.
- 6) Dept 233 General Services Admin. – a few items need clarification before voting.
- 7) Dept 247 Treasurer – Joe moved, Vicky supported, to increase software expense to cover BS&A modules and Point & Pay. Other amounts remain the same. Passed 5-0.
- 8) Dept 257 Assessor – Stephanie moved, Paula supported, to increase software expense to cover BS&A module. Other amounts remain the same. Passed 5-0.
- 9) Dept 262 Elections – Stephanie moved, Vicky supported, to increase Meals and Equipment & Supplies, leaving other lines the same as last year. Passed 5-0.

- 10) Dept 263 Elections School – Stephanie moved, Paula supported, to keep the same. Passed 5-0.
- 11) Dept 265 Building & Grounds – Joe moved, Paula supported, to keep the same. Passed 5-0.
- 12) Dept 272 Accrued Payroll – Paula moved, Stephanie supported, to keep the same. Passed 5-0.
- 13) Dept 336 Fire Protection – Stephanie moved, Paula supported, same. Passed 5-0.
- 14) Dept 445 Drains – Stephanie moved, Joe supported, to keep the same. Passed 5-0.
- 15) Dept 448 Street Lighting - Stephanie moved, Paula supported, same. Passed 5-0.
- 16) Dept 450 Roads - Stephanie moved, Joe supported, to increase Roadside Mowing. Passed 5-0.
- 17) Dept 567 Cemetery - Joe moved, Paula supported, to keep the same. Passed 5-0.
- 18) Dept 651 Ambulance - Stephanie moved, Paula supported, same. Passed 5-0.
- 19) Depts 701, 702, 703 Planning Commission, Zoning, ZBA – Paula moved, Joe supported to keep all the same as last year. Passed 5-0.
- 20) Dept 858 Payroll Expense - Stephanie moved, Paula supported, same. Passed 5-0.
- 21) Dept 872 Miscellaneous – Paula moved, Joe supported, keep the same. Passed 5-0.
- 22) Dept 890 Contingencies – Stephanie moved, Vicky supported to increase. Passed 5-0.
- 23) Road Fund Revenue - Stephanie moved, Paula supported, same. Passed 5-0.
- 24) Road Fund Expenses- Address at next meeting.
- 25) Fire Fund Revenue- Paula moved, Joe supported, same. Pass 5-0.
- 26) Police Fund Revenue- Paula moved, Stephanie supported to increase Tax Levy and Sheriff support, with the remaining lines the same. Pass 5-0.

C: General Appropriations Act – not addressed yet. Next meeting.

Final Board Comment- None

Meeting Adjourned: 8:20 pm, moved by Stephanie, Paula supported. Passed 5-0.

Minutes Submitted by Vicky Byrne, Clerk