

OTISCO TOWNSHIP
Amended Minutes

ZONING BOARD of APPEALS Meeting

MINUTES for January 13, 2025

- Members Present:** Joe Tarkowski – Board Member, Laura Staats – Secretary, Stephanie Wireman - Trustee, Larry Mercer – Zoning Administrator
- Call to Order:** Meeting called the meeting to order at 7:00 p.m.
The Pledge of Allegiance was recited.
- Agenda:** Motion made by Staats to approve the agenda, Seconded by Wireman
Passed 3 - 0
- Approve Minutes:** Minutes from January 8, 2024 meeting were reviewed and recommendation to remove Communication section was made. Motion made by Tarkowski to approve minutes, seconded by Wireman
Passed 3 – 0
- Board Reports:** Brief discussion determined that Board Reports will not be included moving forward, Zoning Administrator will give necessary updates when required.
- New Business:**
- a.** Election of Officers; Nominees - Committee Chairman, Joe Tarkowski, Trustee
Vice Chairman, Stephanie Wireman, Trustee
ZBA Secretary, Laura Staats
Alternate ZBA Member, Jim Tarkowski
- Larry Mercer will contact Glen Geiger regarding being a ZBA alternate.
- Motion to accept nominees, made by Tarkowski seconded by Staats
Passes 3 – 0
- b.** 2025 Meeting Dates, the following were set as quarterly meeting dates.
April 14, 2025; July 14, 2025; October 13, 2025
Motion made by Staats to accept the proposed quarterly meeting dates, as well as the monthly calendar dates for the Zoning Board of Appeals, if additional ZBA meetings are required, seconded by Wireman.
Passes 3 – 0
- Public Comment:** None
- Zoning Board of Appeals Member Comment:** Tarkowski asked if the Planning Commission are looking at making changes to the Master Plan. Mercer stated not as much as previously, since Ellis Acres has put in new homes. There have been no requests for new homes in Agricultural Zones. Mercer will get copies of the Master Plan for us.
- Adjourn:** Motion to adjourn the meeting was made by Tarkowski and seconded by Wireman.
Passed: 3-0

Meeting adjourned at 7:20 PM

Respectfully re-submitted, 5/31/2025
Laura J Staats, Secretary